

The Pledge of Allegiance was recited by those in attendance.

The Regular Council Meeting of the City of Browns Valley was held at City Hall. Council members present were Mayor Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Bryan Bye of WidsethSmithNolting, Matt Franzese, Tony Serocki, Bernice Piechowski, and Tom Schmitz. The meeting was called to order at 7:30 p.m. by Mayor Hansen.

### **Consent Agenda**

Upon motion by Warren and a second by Heck, the council unanimously approved the minutes of the May 26, 2015, Regular Council Meeting.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Heck and a second by Dusing, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$233.63, Claims for approval: \$46,632.61, Wages: \$11,219.35

Motion passed 5-0.

### **Memorials/Donations**

A donation to the ambulance service from Carol Bartz in memory of Jim Schwagerl in the amount of \$10.00. Upon motion by Warren and a second by Miller, the council unanimously accepted the donation.

### **Building Permits**

The council reviewed a building permit from Kathy Bartz to install a deck onto a rental property located at 538 Second Ave NW. Upon motion by Dusing and a second by Hansen, the council unanimously approved the building permit.

The council discussed a building permit for Pat Miller to add on to his shop. It was noted that since it is in the floodplain, there will be special apparatuses that will need to be used should the addition not be above the base flood elevation. Upon motion by Hansen and a second by Dusing, the council approved the building permit 4-0. Tony Miller abstained from voting.

### **Visitors**

Bryan Bye presented Change Order #4 of the City's wastewater project. The Change Order included: 4A – Unsuitable MNDOT TH 28 Sub-base Remediation; 4B – lift station Control Panel Adjustment; and 4C – Grinder Station #1 Pump Increase. The specific elements of the Change order were not known at the time of the bidding process, but it was known by all parties that adjustments would be made during the construction phase of the project. The Change Order resulted in a total contract price increase of \$11,562.10. Documentation of this Change Order can be reviewed at City Hall. Upon motion by Dusing and a second by Hansen, the council unanimously approved Change Order #4.

Bye presented Partial Payment Estimate #5 to Reiner Contracting Inc. in the amount of \$310,205.86. PPE #5 is for work completed from 4/25 to 5/29. Upon motion by Heck and a second by Miller, the council unanimously approved Partial Payment Estimate #5 to Reiner Contracting Inc.

## **Communication**

County Auditor Kit Johnson notified the City that there will be a tax forfeiture sale at his office on June 17, 2015 at 9:00 A.M.

## **Unfinished Business**

Schmitz reported that he had contacted Glenwood State Bank to find out more information regarding the property south of the wastewater pond site and to submit a counter-offer of \$150,000.00. He was told that the bank had received a higher offer from another party.

Schmitz reported that in 2014 the presiding council had agreed to paint the grandstand. Council member Warren has contacted past work contacts at Valspar to identify if they offered paint grant opportunities like they had in past years. He was informed that they no longer offered paint grants. Schmitz has contacted Diane Johnson inquiring if she could apply some type of a discount should the paint be purchased through them. Diane has offered a discount on price of paint and primer along with the rebate when paint is purchased during certain dates this summer. The cost to prime and paint the exterior walls of the grandstand will be approximately \$600.00. Upon motion by Miller and a second by Heck, the council unanimously approved the purchase of paint from Browns Valley Hardware Hank.

The council was given an update of the last meeting with the County Board. Traverse County Sheriff Trevor Wright will apply for a COPS Grant to assist in getting another deputy. The council expressed concern about the lack of law enforcement presence in the City.

## **New Business**

Upon motion from Dusing and a second by Hansen, the council unanimously approved the amendment to Ordinance Section 150.01, an ordinance adopting the Minnesota State Building Code in the City of Browns Valley.

Upon motion from Heck and a second by Dusing the council unanimously approved the summary of the amendment to Ordinance Section 150.01, which shall be published in the local paper.

The Browns Valley Celebrates committee has asked if the City would provide an amount to fund down payments for events that are being booked for the upcoming Sesquicentennial. Schmitz reported that neighboring cities have contributed a specified amount for their celebrations. He was informed by the City's auditor that this contribution is allowed. Schmitz stated that the City of Wheaton contributed \$4,500.00 towards their last large celebration. Upon motion by Warren and a second by Hansen, the council unanimously approved the donation of \$4,500.00 towards the BV Celebrates committee for the use of pre-booking of events or entertainment. The funding is not to be used for utility type of services.

Councilmember Dusing shared the BV Celebrates committee's progress in planning for the Sesquicentennial in 2016.

## **Department Reports**

**Public Works** - Serocki reported that there has been an increase of vandalism in town. At Backus Field, someone has been removing or breaking boards from the bleacher area and spray painting graffiti on the interior walls. The public works workers have replaced seating and painted over the graffiti. At the contractor site someone has tried to start several pieces of equipment. Movable/portable tools and traffic cones have been removed from the site and have been found lying around the community. Serocki also stated that there have been kids hanging on the railings and window ledges at the library.

Serocki recommended that there be an inspection of residential sump pumps to ensure that they are plumbed to the outside and not in the City sewer. They will work on that when they have time.

There is only about 40 gallons of mosquito spray left. Mosquito spray costs approximately \$3,000.00 per drum. He will order another barrel.

Serocki reported that there are several lawns that surpass the maximum height in the ordinance. Miller will create a list for abatements to be sent out.

The council discussed garbage being placed at residential curbs during the week. Ordinance No. §50.04 prohibits garbage from being placed out prior to the day before being picked up. Schmitz will put a notice in the paper and send out abatements.

**Administration** – Schmitz reported that he has insurance for the upcoming Enduro Race. He also stated that flower pots have been placed in front of four (4) businesses and City Hall.

Upon motion by Heck and a second by Warren, the council unanimously agreed to adjourn the meeting, which was done at 8:45 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor