

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the library meeting room. Council members present were Harold Hansen, Jeanne Dusing, Mike Heck, Tony Miller, and Ken Warren. Also in attendance were Tanya Brick, Tony Serocki, Bernice Piechowski and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

- Email from Kit Johnson regarding the tax forfeiture on the Greg Maestas building.

Consent Agenda

Upon motion from Warren seconded by Miller, the council unanimously approved the minutes of the October 24, 2016, Regular Council meeting.

Financial Report

A motion by Warren seconded by Heck, council unanimously approved the financial report.

Bills

Following presentation and discussion of claims to be paid and employee wages, upon motion by Miller and a second by Hansen, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Wages: \$9,989.10 Claims for approval: \$11,691.10

Motion passed 5-0.

Building Permits

Motion made by Miller with second by Warren, council unanimously approved the building permit for Travis Amos: 416 5th Ave. No., to remove large window and replace it with two smaller windows that fit within the same opening.

Motion by Heck with second by Warren, council unanimously refused a building permit for 323 Renville St. So., to build a lean-to onto the garage. Permit refused because of no information as to the size of and material being used for the construction.

Old Business

Motion by Dusing with a second by Miller, council unanimously approved the 2017 – 2018 contract for City Attorney.

Motion by Hansen with a second by Warren, council unanimously approved to hire Kurk Adams to clean the community center and city hall two times per month at a rate of \$12.00 per hour. Schmitz estimates that it would take two to three hours to clean both areas.

Motion by Heck with second by Warren, council unanimously approved to table the MN Petrofund reimbursement until the next meeting to allow Schmitz to speak with the engineering firm about charges that are not being reimbursed.

New Business

Review of the Precinct of Browns Valley, State of Minnesota from the General Election held Tuesday,

November 8, 2016, utilizing the individual election tally, absentee ballot, and write-n vote results were completed and certified.

Upon motion from Heck second by Dusing and passed 5-0, council approved election results of the Precinct of Browns Valley, County of Traverse, State of Minnesota State General Election. Certification will be forwarded to the County Auditor.

The contract with CliftonLarsonAllen LLC. was tabled until the next meeting to ensure that there isn't change in the contract language. Schmitz will make this comparison and have the results for the council meeting on November 28.

Motion by Hansen with second by Dusing, council unanimously approved to not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.

Council discussed replacing the storage building at the dump to City-owned property located in town. The storage shed was damaged during the wind storm and repairs would cost more than the value of the building.

Greg Maestas has made a request of the County Commission to repurchase his home for the value that is owed on taxes. After discussion, the council decided that they would like to purchase the building from the County and tear it down. Schmitz will notify the County auditor that the City is interested in making the purchase.

Library

Piechowski reported that the next Saturday program is the coming weekend. Wednesday programs have been well attended.

Public Works

Serocki reported that they moved the storage shed from the Lamer's property to behind the Library. They will be installing a wood floor and new doors on it at an approximate cost of \$300.00.

Ambulance

Brick reported that 190 attended the pancake fundraiser. The previous year had an attendance of 230 and historically the best attendance was 231. Volunteers that assisted during the event were community members and family members of the crew.

Brick requested that the council consider an increase in call time for the volunteers on the service when calculating the budget.

Administration

Schmitz reported that he sent out several abatements regarding debris in yards remaining from the July 10 wind storm and dog feces on residential and public yards as a result of dogs not being leashed.

Schmitz sent out notices to landlords regarding the registration of tenants and tenants registering their dogs.

New Yield and Stop signs that are the City's responsibility have been installed.

Moved by Heck with a second by Dusing and passed unanimously, the meeting was adjourned at 6:34pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor