

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the library meeting room. Council members present were Harold Hansen, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

- Claim for Brandon Communications in the amount of \$433.81.

Motion by Miller with second by Warren, council unanimously approved the additions to the agenda.

Consent Agenda

Upon motion from Warren seconded by Dusing, the council unanimously approved the minutes of the September 26, 2016, Regular Council meeting.

Financial Report

A motion by Warren seconded by Hansen, council unanimously approved the financial report.

Bills

Following presentation and discussion of claims to be paid and employee wages, upon motion by Dusing and a second by Warren, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Wages: \$10,447.46 Claims for approval: \$77,352.23

Motion passed 4-0.

Memorials/Donations

Motion made by Miller with second by Warren, council unanimously approved to accept donations from the Browns Valley Celebrate Committee to the Browns Valley Fire Department in the amount of \$2,500.00 and the Browns Valley Ambulance Service in the amount of \$2,500.00.

Correspondence

Notice of commitment to West Central Initiative Endowment Fund

United States Department of Agriculture Rural Development's Annual Report.

New Business

Council reviewed an estimate to connect the sewer line of the Carnegie Library to the city sewer system. After much discussion, Mayor Hansen made a motion and seconded by Warren, to table the discussion until the Historical Society has a plan developed for the use of the library, if funding is available and when it is closer to when work would start on this project. Motion passed 4-0.

Council also discussed rain water draining toward the Carnegie Library and different means to mitigate this

problem. An estimate will be sought to mitigate the rain water issue.

Flu shots will be offered at Lewis Drug on October 14. During past years the City notified employees of the immunization clinic and that the City would pay the remaining balance of the cost that insurance didn't cover. The council decided not to make the offer this year.

Council discussed the need for someone to clean at the community center and city hall. Schmitz was directed to solicit by word-of-mouth for the position.

Matt Goodhart provided an estimate to install gutters on the library building. He estimated that it will be approximately \$2,400.00.

Motion by Warren with a second by Dusing, council unanimously approved to hire Matt Goodhart to install gutters on the community library.

An emergency abatement has been scheduled for the October 24th council meeting. The property is located at 209 Renville Street. The attorney sent notification to the home owner.

Administration

Schmitz reported that Matt Goodhart provided an estimate to repair the soffit of the community library. It will cost approximately \$1,230.00. The insurance adjuster has been sent a copy of the estimate and will be reviewing it this week.

The insurance adjuster was notified about the need for repair or replacement of the roof of the fire department building. There has been no response back.

The City was notified that it will receive \$9,418.80 from the State of Minnesota for debris removal after the June 10 wind storm.

Schmitz reported that Google Calendar has an interactive calendar that can be placed on the City's website. There would be a cost of \$3.99 per month. The council approved the additional cost for the calendar.

Schmitz reported that the contract with Jeff Nelson will be done on November 15th. He stated that he did speak with the attorney and that the City historically has let these parcels out for bids, but statute does not address that land parcels must be let for bid. The City could bargain directly with Nelson on a new contract.

Motion by Hansen with a second by Warren, council unanimously approved to have Schmitz speak with Nelson to identify if he would consider contracting these parcels at the current rate being paid. If not, then the parcels will be advertised.

The insurance adjuster notified Schmitz that they will be settling the claim for the broken window of the window at the Dorothy and Fritz Fiala residence.

Moved by Heck with a second by Dusing and passed unanimously, the meeting was adjourned at 6:46pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor