

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Neil and Darla Bergeson, Matt Franzese and Tom Schmitz. The meeting was called to order at 5:30pm by Vice Mayor Heck.

The Pledge of Allegiance was recited by all attendees.

Visitors

Neil and Darla Bergeson, Dakota Waste Solutions LLC, were asked to attend this meeting to review with the council the draft of the service agreement to ensure that both parties agree with the terms written in the agreement. There is a concern regarding the excessive amount of garbage set out by some residents that it surpasses the amount that would be considered “reasonable”. It was decided that 2-30 gallon garbage bags would be considered “reasonable” and anything over that amount would be an additional charge to the resident.

Motion by Miller with second by Warren, council unanimously approved the Personal/Professional Service Agreement between the City of Browns Valley and Dakota Waste Solutions LLC.

Additions to the Agenda

A motion is needed to pay the bills that arrive before the end of the year.

Motion by Warren with second by Miller, council unanimously approved that the 2017 bills arriving before the end of the year be paid.

Consent Agenda

Motion by Warren with second by Miller, council unanimously approved the council minutes from the December 11, 2017 regular council meeting.

Financial Statement

Motion by Heck with second by Warren, council unanimously approved the financial statement as of December 16, 2017.

Claims

Following presentation and discussion of prepaid claim, claims for approval, and wages, upon motion by Madison and a second by Warren, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills is approved as presented.

Prepaid Claims: \$0.00 Claims for approval: \$19,370.07 Wages: \$7,911.71

Correspondence

Council members were give a flyer advertising LMC’s Experienced Officials Leadership Conference in Brooklyn Park, MN.

Old Business

Council members were given copies of the Union Contract for the years of 2018 to 2020.

New Business

Motion by Warren with second by Miller, council unanimously approved the Special Event Permits for Christmas Eve and New Years Eve.

Motion by Warren with second by Madison, council unanimously approved:

Resolutions 17-17, 17-19, 17-20, and 17-21 A Resolution Approving Transferring of Funds.

Motion by Warren with second by Madison, council unanimously approved Resolution 17-18 A Resolution Designating the Polling Place for the City of Browns Valley.

Department Reports

Attorney

After the last meeting, Franzese was asked to check into a State statute addressing parking across the street from the fire hall or if an ordinance would need to be passed. Franzese stated that Minnesota Statute 169.34 Subd: 1(10) addresses prohibitions is proper signage has been installed. An ordinance wouldn't need to be passed as it is already addressed in State statute.

Franzese reported progress on several projects for the City.

Administrator

Robert Zabel spoke with Schmitz to inform him that the bank may be interested in purchasing the building at 329 W Broadway as to protect the West wall of the bank. It was mentioned that there needs to be a purpose for the use of the building. The City purchased the building under the agreement with the State that it remove blighted properties in the community. There has been a survey done for future reference.

A check was received for LGA, Small Cities Assistance, Agricultural Credit and PERA Aid in the amount of \$176,014.05.

As of this meeting, there have been 30 people that purchased their animal license.

Employee Evaluation

Council members conducted the annual evaluation of Administrator Schmitz's performance.

Motion by Madison with second by Heck, council unanimously approved to set Schmitz's wage at \$52,000.00 for fiscal year 2018 and subject to review prior to setting the preliminary budget.

Madison moved to adjourn the meeting at 6:53pm

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Michael Heck, Vice Mayor