

The Pledge of Allegiance was recited by those in attendance.

The Regular Council Meeting of the City of Browns Valley was held at City Hall. Council members present were Mayor Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Richard Johnson for the Historical Society, Scott Wermerskirchen of Minn-Kota Communications, Tony Serocki, Matt Franzese, Bernice Piechowski, Brad Bartz, and Tom Schmitz. The meeting was called to order at 7:35 p.m. by Mayor Hansen.

Consent Agenda

Upon motion by Heck and a second by Warren, the council unanimously approved the minutes of the August 10, 2015, Regular Council Meeting.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Dusing and a second by Hansen, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$715.57, Claims for approval: \$50,663.77, Wages: \$8,607.67

Motion passed 5-0.

Visitors

Richard Johnson presented a request from the Historical Society to pay for cost to refurbish the gun case at the Sam Brown Cabin. Johnson stated that a beadwork case was refurbished in 2014. The cost to do the work on the gun case will be approximately \$550.00.

Upon motion by Hansen and a second by Dusing, the council unanimously approved paying for the costs of refurbishing a gun case at the Sam Brown Cabin.

Scott Wermerskirchen, from Minn-Kota Communications, presented two estimates for a surveillance system that would be installed on Broadway. He had three different surveillance cameras displayed to show variances in camera types and clarity.

Communication

Council reviewed a flyer advertising the League of Minnesota Cities annual meetings held around the State. Schmitz offered council members to accompany him on October 21st, to attend the meeting in Battle Lake.

Unfinished Business

The owner of the building where Lewis Drug is located has approved mounting video surveillance cameras on the building provided there is no cost to him or Lewis Drug.

New Business

The past council discussed the option of migrating to mail ballot. Resolution 15-07, A Resolution in Support of Legislation Establishing an Early Voting Process for Voters in the City of Browns Valley.

Motion by Dusing and second by Warren to approve Resolution 15-07, motion failed.

Council reviewed a letter to be sent to landlords identifying what is required with the City adopting the Minnesota Building Code.

Motion by Heck and a second by Dusing, council unanimously approved the content of the letter and that it being sent to community landlords.

Motion by Hansen with a second by Warren, council passed the Special Event Permit Application from John Tchida to sell beer at the Enduro race being held on August 29, 2015.

The council reviewed the renewal application from the Glacial Lakes & Prairies Tourism Association. The BV Celebrate committee will be meeting Wednesday, August 27th.

Department Reports

Fire Department

Chief Bartz reported that the Minnesota Training Grant, which amounted to \$1,700.00, was used for various trainings for the fire department. A portion of the monies were used for Fire Fighter 1 training for Brian Johnson and Andy Raw. The fire department received an additional \$1,600.00 due extra monies remaining in the grant.

Fire Prevention Week is October 4-10. The department will provide some type of training at the school.

Library

Librarian Piechowski reported that on August 28, from 3-5 p.m. the library will be hosting an open house for Melissa Burkholz. There will be a short program at 4:15. Melissa painted the mural on one wall of the library. Melissa has donated over 200 hours to the mural.

Starting in September, the library will begin hosting a Saturday reading program funded by the Traverse County Coalition for Children and Youth. The programs will be held on the second Saturday of each month at 10:00.

Public Works

Public Works Director Serocki reported that work on the water tower should be done the last two weeks of September. Residents may see low or erratic water pressure and rusty water.

The remaining underground digging is on West Broadway and by the City Park.

Mr. Serocki reported that the ground water by Gettman's Auto Supply that materializes in the spring and after a heavy rainfall is a spring. The water test shows that it is free of fluoride and is 12 to 14 grains of hardness more than the city drinking water.

Director Serocki reported that they are not capable of handling viscous dogs. The Sheriff's Office was called for a dog bite. The deputy contacted they public works department to identify if they would take it to the pound. This past week the department has been taking care of a dog that is under quarantine due to its biting someone. Serocki asked the City Attorney if it is possible to restrict the type of dog that is allowed in the city. Schmitz will research possible locations that may take vicious dogs.

The service of cardboard and box pickup for businesses was discussed in depth. The service has been offered by the City for years with no charge to the businesses.

Motion by Heck and second by Hansen, council voted unanimously to discontinue cardboard and box collection to businesses.

Tony will be on vacation the week of August 31.

Administration

Schmitz reported that employee health insurance will not have an increase for 2016.

With the passing of adoption of the Minnesota Building Code only licensed contractors should be working in the city. Schmitz will contact the building inspector to ask if current unlicensed contractors be grandfathered by resolution.

Council

Mayor Hansen will be wintering in warmer weather from November 14 to February 9.

Budget Workshop

Council discussed the preliminary budget. LGA is reduced again for 2016. The preliminary levy is due to the County Auditor by September 30. Council reviewed four documents consisting of: 1) Preliminary Budget utilizing data from the past two and one half (2 ½) years; 2) Preliminary Budget utilizing the existing levy plus 2%; 3) Levy History from 2012-2015; and 4) Budget Report Comparison reviewing budget to actual expenses from 2013 and 2014.

Upon motion by Heck and a second by Miller, the council unanimously agreed to adjourn the meeting, which was done at 9:48 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor