

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the library meeting room. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Brad Bartz, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

- Claim for Minnesota Valley Testing Lab in the amount of \$50.75.
- Skid loader lease
- Condemnation of red-tagged houses

Motion by Dusing with second by Miller, council unanimously approved the additions to the agenda.

Consent Agenda

Upon motion from Warren seconded by Miller, the council unanimously approved the minutes of the September 12, 2016, Regular Council meeting.

Financial Report

A motion by Miller seconded by Warren, council unanimously approved the financial report.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Dusing and a second by Heck, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Wages: \$7,805.13 Claims for approval: \$10,174.45

Motion passed 5-0.

Building Permits

BW Inc., Jeff Backer to replace windows, repair rear wall and install steel roof to the building located at 316 West Broadway,

St. Anthony's Catholic Church, 112 2nd St. So. to replace front door and frame, install people lift, repair concrete, and grading of lawn.

Motion by Warren with second by Miller, council unanimously approves the building permits listed above.

Correspondence

Council reviewed the library board minutes from August 17, 2016.

Old Business

Motion by Dusing with second by Heck, council unanimously approved An Ordinance Enacting Section 150.07, An Ordinance Opting-Out Of The Requirements Of M.S.A. §462.3593.

Motion by Dusing with second by Heck, council unanimously approved the Summary Of Ordinance Section 150.07, A Summary Of An Ordinance Opting-Out Of The Requirements Of M.S.A. §462.3593 In The City Of Browns Valley.

New Business

Motion by Miller with a second by Heck, council unanimously approves that Mayor Hansen sign an Indemnity Bond at Union State Bank to replace lost CD #3091 for the City of Browns Valley (Fire Truck Fund). New CD #3137 was issued for \$44,641.08.

Motion by Dusing with a second by Heck, council unanimously approves Resolution Number 16-09, A Resolution Ratifying The Adoption Of The Fiscal Year 2017 Preliminary Levy.

Attorney Franzese stated that the City of Wheaton is having the discussion to pass an ordinance to charge for emergency fire services. They currently do not charge for fire calls. Franzese stated that since the City does charge for fire calls the council may want to pass an ordinance. He will draft an ordinance for the next meeting.

The skid loader will surpass the contracted hours should there be a large amount of snow this weekend. The City would be charged an extra fee should the hours used go beyond what is set on the contract. Tony Serocki has contacted the salesman to identify if the contract's trade date can be moved to this fall. The salesman contacted Serocki to let him know that they have a skid loader on the lot that can be switched and the trade date would change to this fall.

Motion by Miller with a second by Heck, council unanimously approved to exchange the skid loader for the one identified by the salesman at Swanston's Equipment.

Council discussed substandard houses that will be sold for tax forfeiture.

Library

Piechowski reported that the library has been busy. The library checked out 40, 546 items the past year. The volume does keep the staff very busy. Twenty five children have attended the afterschool programs and ten children at the first Saturday program. Piechowski is still waiting to hear when she can apply for Minnesota's Legacy grants.

Fire Department

Chief Bartz reported that the washer and dryer have been installed and is in use.

He is waiting for the Sheriff to respond back regarding police records that are stored in the old jail. The department would like to remove the jail provide a longer area for parking in that stall.

The fire department held a drill at the community elevator utilizing grain rescue equipment.

The coded passage lock on the west door was replaced. Bartz asked if they could replace the lock on the door to the police office so that responders could park and enter on the east side of the building.

The fire department and ambulance service pooled two equipment grants for the repair of 13 pagers.

The radio tower in Easter Twp will no longer be used. The equipment will be moved to the state's tower by Beardsley.

The department received \$5,000 from a DNR grant to install lights and paint the water truck. This is a

matching grant.

The fire department received their annual subsidy from Roberts County, South Dakota, as they service one and one half townships in the county.

Bartz reported that he removed the rear cab window from the pumper truck. He ordered a seal to fit between the rear window area and rear compartment allowing for communication between these two areas.

A 4 inch valve has been added to the bottom of the tanker truck to allow for the quicker connection between the truck and hydrants.

Attorney

Franzese gave a monthly report to the council.

Council

Warren recommended that a committee be formed to review contracts that will be up for renewal this fall.

Administration

Schmitz reported that there has always been a discrepancy as to what the computerized Fund Accounting system identifies as cash equivalents and what is actually in the financial records. The auditor would like to have the City find the discrepancies and report back to him our findings. He recommended hiring Jamie Beyer to assist in this task. Schmitz stated that the auditor would like to minimize the accounts in the program to allow for easier use. Schmitz asked to hire Ms. Beyer to assist him in this task.

Motion by Dusing with a second by Heck, council approved contracting with Jamie Beyer to assist in identifying discrepancies in the Fund Accounting system.

Moved by Heck with a second by Dusing and passed unanimously, the meeting was adjourned at 6:46pm.

Minutes submitted by:

Thomas A Schmitz, Clerk

Approved by:

Harold Hansen, Mayor