

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Tony Serocki, Tanya Brick, Matt Franzese, Deputy Gordon LeClair, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

### **Additions to the Agenda**

1. Change Order #10,
2. Partial Pay Estimate #12,
3. Certificate of Substantial Completion, and
4. Health insurance discussion

Upon motion by Miller with second by Warren, council unanimously approved the additions to the agenda.

### **Consent Agenda**

Upon motion from Warren seconded by Miller, the council unanimously approved the city council minutes of the September 11, 2017.

### **Financial Reports**

Motion by Warren with second by Heck, council unanimously approved the financial report from 09/25/17.

### **Claims**

Following presentation and discussion of prepaid claim, claims for approval, and wages, upon motion by Heck and a second by Miller, that the council unanimously passed the following resolution:

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Browns Valley that the payment of the following city bills is approved as presented.

Prepaid Claims: \$0.00

Claims for approval: \$26,230.01

Wages: \$7,508.86

### **Building Permit**

A motion by Miller with second by Heck, council unanimously approved the building permit request from Tom Forner, TRF Construction, to replace the roof on the home located at 515 Washington St. So.

### **Correspondence**

Minutes of the Public Library Board of Trustees meeting from July 17, 2017.

### **Old Business**

Motion by Warren with second by Madison, council unanimously approved for Attorney Franzese to mail out a 10-day notice and starts a district court action in the event that Wayne Hoffart doesn't comply with the requirements of the letter that he was sent on August 30, 2017.

Schmitz reported that he has been in contact with the engineer from WSN about the steps going forward to close out the sewer project.

### **New Business**

Motion by Miller with second by Warren, council unanimously approved Change Order Number 10 on the construction of the sewer project,

Motion by Miller with second by Madison, council unanimously approved Partial Payment Estimate Number 12 for the construction of the sewer project.

Motion by Warren with second by Miller, council unanimously approved the Certificate of Substantial Completion for the wastewater project.

The council was expecting bids for the removal of the building at 329 W Broadway. There were no bids turned in to city hall by the closing of the day.

Schmitz reported that the contract with the city's garbage hauler ends on December 31, 2017.

There was a discussion regarding the amount to set the preliminary levy. In the last three years the preliminary levy was set higher in the month of September and then lowered to \$276,522 setting the final levy in November. This year the council agreed to set the preliminary levy at \$285,000 with hopes of lowering it to \$276,522 in November.

Motion by Miller with second by Heck, council approved by a vote of 4-1, Resolution Number 17-12, A Resolution Ratifying The Adoption Of The Fiscal Year 2018 Preliminary Levy. Warren voting against the motion.

## **Department Reports**

### **Library**

Piechowski reported that the carpeting in the library was cleaned over the weekend on Saturday and a baby shower was held in the back room on Sunday.

### **Public Works**

Serocki reported that they repaired another water break the week of September 21<sup>st</sup>.

### **Ambulance**

Brick reported that the ambulance crew conducted SIMS training during their last crew meeting. SIMS is simulation training using automated manikins being the patients for ambulance training. The training was provided by the South Dakota Department of Health Emergency Medical Service.

She also reported that the regional representative for the ambulance cots conducted an inspection. She was told that with the cots being as old as they are that finding repair parts would be difficult. A new cot would cost in the neighborhood of \$9,000.00 and a power cot would be around \$30,000.00. Brick will conduct further research on pricing as there is another supplier that carries a different brand of cot that what the service currently has.

### **Attorney**

Franzese asked how the council would like to make changes to the dog ordinance. He will amend the ordinance with the council's wishes for the council to review in a future meeting.

### **Council Concerns**

Warren reported that he had a conversation with Craig Reiner without much success regarding the items on the punch list.

### **Administrator**

The Damage Reduction Grant was submitted to MN DNR on September 12.

Hansen adjourned the meeting at 6.45.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor

