

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Lloyd Heaney, Bernice Piechowski and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

Additions to the agenda were pages from the financial reports that are missing from the packet and claims needing to be paid which were received over the weekend.

Consent Agenda

Upon motion from Miller seconded by Warren, the council unanimously approved the city council minutes of the September 25, 2017.

Financial Statement and Revenue Report

Motion by Warren with second by Madison, council unanimously approved the financial statement and monthly revenue report.

Claims

Following presentation and discussion of prepaid claim, claims for approval, and wages, upon motion by Miller and a second by Madison, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills is approved as presented.

Prepaid Claims: \$0.00 Claims for approval: \$274,305.08 Wages: \$10,539.80

Memorials/Donations

Motion made by Miller with second by Warren to accept the following donations to these city departments:

From	Department for Donation	Amount donated
John Tchida	Fire Department (pull tabs)	\$650.00
John Tchida	Ambulance Service (pull tabs)	\$650.00

Visitors

Lloyd Heaney attended the council meeting to provide an update of the activities of the Historical Society. The Historical Society applied for a \$10,000 grant from MN Historical Society so that they can hire an engineer to conduct a conditions assessment with the focus on the structural system of the building. They were not awarded the grant but the grant can be applied for again by the city. The letter identifies various changes that should be made to the application as well as letting them know that the city should make this application as they are the owners of the building. At a later date, Heaney and Schmitz will sit down to make recommended changes on the application and resubmit it to the State Historical Society.

Correspondence

Council members reviewed a letter from Tom McSparron of West Central Initiative. McSparron attended a meeting the fall of 2016 to ask if the city would continue support to the WCI Endowment. The city has agreed to donate \$500.00 per year for FY's 2017 and 2018. The letter is letting the city know that \$500.00 is currently due.

Council reviewed a letter from Dianne Reinart, Traverse County Assessor, regarding Local Board of Appeal and Equalization Training. Tony Miller and Jeanne Dusing are currently trained, but with Dusing no longer being on the council at least another member needs to be trained. The training is no on-line so

there is no travel involved and can be done on the member's time schedule. Neil Madison was volunteered to conduct the training.

Old Business

Council read the bid from Goodhart Excavating, Inc. for the demolition of 329 W Broadway. The bid from Goodhart Excavating, Inc. was the only bid returned for this work. The estimate is in the amount of \$30,000.00 with the description of: Demolish old hardware hank building and load into city trucks, back fill and compact. City responsible for landfill costs, any damage to banks roof membrane and finish of east wall. The east wall of the building will remain standing, Union State Bank management board agreed to accept the wall with a quit claim deed as the wall will add additional support and protection for the west wall of the bank. Council members agreed that the city would pay all landfill costs, but are not responsible for damages to the roof membrane, as this should be covered under the contractors insurance or finish the wall that will remain standing.

Motion by Miller with second by Warren, council unanimously approved the bid from Goodhart Excavating, Inc. in the amount of \$30,000.00 to demolish the building at 329 W Broadway, backfill and compact the hole and excluding the damage responsibility mentioned in the bid.

New Business

Motion by Warren with second by Madison, council unanimously approve Resolution 17-13 A Resolution By The Browns Valley City Council Requesting The Auditor Of Traverse County To Impose A Special Assessment.

Hansen brought individual bids to the council regarding the paving of four full width blocks of streets. The bids were: Milling-Industrial Builders, Fargo, Asphalt Material-Riley Brothers, Morris, and Paving and finishing-Serocki Excavating, Inc. During the discussion, Attorney Franzese was called to clarify the statute regarding contracting. The council was informed that two bids are needed for each portion of the project. The bids can be verbal with paper documentation backing the verbal bid. Second bids will be gotten prior to the next council meeting.

Library

The school election will be held in the back room of the library on Tuesday, November 7, 2017. Voting will be held from 3:00 pm to 8:00pm.

Administrator

Schmitz reported the office hours for the next two weeks.

There are several uncashed checks on the books that need to be cleaned up. Letters have been sent to those requesting that they identify how they want these amount handled.

Schmitz reported that he has contacted Dustin Baxter, a building contractor from Graceville, putting a new roof on the maintenance shop. He will be coming out later this coming week to look at it.

Schmitz informed the council that he has been in contact with the Traverse Soil Water Conservation District regarding the surveying of the Little Minnesota River along Renville Street. He was informed that they will send out a surveyor, but need to have most of the leaves from the trees so that their equipment can access a satellite. He will keep in contact with them.

Warren moved to adjourn the meeting at 6:26pm

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor