

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

**Consent Agenda**

**Council Minutes**

Upon motion from Heck seconded by Madison, the council unanimously approved the minutes of the July 24, 2017.

**Financial Report**

Motion by Heck second by Warren, council unanimously approved the Financial Report of August 14, 2017

**Claims**

Following presentation and discussion of prepaid claim, claims for approval, and wages, upon motion by Warren and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills is approved as presented.

Prepaid Claims: \$213.52                      Claims for approval: \$91,606.30                      Wages: \$11,625.61

**Memorials/Donations**

Motion made by Hansen with second by Heck to accept the following donations to these city departments:

<b>In memory of</b>	<b>Department for Donation</b>	<b>Amount donated</b>
Harlyn Bartz	Ambulance	\$10.00

**Visitors**

Brenda Reed attended the meeting to share a special event that will be occurring in the city. Sometime during the day on November 19, 2017, the Nation's Capital Christmas Tree will be stopping in Browns Valley. The Christmas Tree will be coming out of the State of Montana. Brett Jacobson's sister works for the forestry department in Montana. The forestry department asked their employees if there is a school that they would like the tree to stop at during its trip to the capital. Several events will be taking place during the stop including a program and luncheon. Community involvement is encouraged.

**Correspondence**

None.

**Old Business**

Council reviewed the engineer's report for the building on 329 W Broadway.

Motion by Miller with second by Heck, council unanimously approved to let bids for the removal of the building at 329 W Broadway.

Motion by Hansen with second by Madison, council unanimously agreed to not pay 50% of the engineer's fee as they weren't asked prior to the engineer being hired by Robert Zabel.

**New Business**

The contract between the sheriff's office and the City was discussed. The contract ends on 12/31/17.

Schmitz will make a request that the Sheriff attend the next meeting. Schmitz provided the State statute identifying the job of the sheriff.

Motion by Miller with second by Warren, council unanimously approved Chad Holtz to be an EMR on the ambulance service.

Motion by Heck with second by Warren, council unanimously approved Resolution 17-11 A Resolution Approving The Flood Reduction Grant Assistance Program Application.

Motion by Hansen with second by Heck, council unanimously approved to have Ken Warren build a bookcase for the Sam Brown Cabin.

Motion by Heck with second by Madison, council unanimously approved to have Traverse Soil and Water to conduct a survey along Renville Street so that the City can apply for assistance in mitigating the erosion along the banks of the Little Minnesota River.

Motion by Miller with second by Madison, council unanimously approved getting bids to install a new roof on the library and maintenance shop.

Motion by Miller with second by Warren, council approved with a vote of 4-1 to extend the 60-day rule up to an additional 30 days. Hansen voting no.

Motion by Heck with second by Warren, council unanimously approved to not approve the building permit from Wayne Hoffart to extend the roof cover to the front of the building located at 302 W Broadway.

## **Department Report**

### **Ambulance**

Brick reported that the ambulance service will be participating in an automobile extraction in Beardsley.

During the month of September the ambulance service will be training in the simulation trailer which is provided by the State of South Dakota.

All EMR's from the last class are on the schedule except for two members.

### **Administrator**

Tuesday, August 15, Schmitz will be attending the Big Stone County Commissioner's meeting to find out if they plan to budget funding toward the operation of Browns Valley's ambulance service.

Schmitz met with the League of Minnesota City's Loss Control consultant. They discussed options for safety meetings, the AWAIR program, and facility inspections. The consultant recommended the City having a social media policy for Fire/EMS departments.

Schmitz reported that he should be getting a notice regarding future bargaining committee meeting with union representatives.

Moved by Hansen to adjourn the meeting at 06:34pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor