

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Neil Madison, Mike Heck, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Tony Serocki, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

**Additions to the Agenda**

1. Addition of building permit for Kyleen Neilan to rebuild existing deck
2. Building permit – Wayne Hoffart
3. Quit Claim Deed for Steven Johnson
4. Warrantee Deed to sell property to Aaron Fattore

Upon motion by Miller with second by Heck, council unanimously approved the additions to the agenda.

**Consent Agenda**

Upon motion from Warren seconded by Madison, the council unanimously approved the city council minutes of the June 12, 2017.

**Financial Reports**

Motion by Miller with second by Heck, council unanimously approved the financial report from 07/26/17.

**Claims**

Following presentation and discussion of prepaid claim, claims for approval, and wages, upon motion by Heck and a second by Warren, that the council unanimously passed the following resolution:

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Browns Valley that the payment of the following city bills is approved as presented.

Prepaid Claims: \$0.00	Claims for approval: \$17,724.17	Wages: \$19,153.47
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**Memorials/Donations**

Motion made by Miller with second by Warren to accept the following donations to these city departments:

<b>In memory of/from</b>	<b>Department for Donation</b>	<b>Amount donated</b>
Harlyn Bartz	Ambulance	\$50.00

**Building Permit**

Motion by Hansen with second by Warren, council unanimously approved the following building permits: James Stallman to move a 14’ X 24’ pre-made storage shed onto his lot located at 114 E Broadway; Connie Wellnitz – to replace shingles on the house and detached garage located at 501 1<sup>st</sup> Ave. SW; and Kyleen Neilan – Rebuild an existing deck located at 405 Ash St. SE.

**Correspondence**

Library Board of Trustees meeting from June 19, 2017.

Communication from Minnesota State Demographic Center notifying the City that they have adjusted the 2016 estimates for the City to be 567 persons and 247 households.

## **Old Business**

Schmitz reported that he spoke with Bob Zabel to ask if he had received the engineer's report of the building at 329 W Broadway. Zabel stated that he had no information as of last Friday. Hansen or Warren will try to contact the engineer that inspected the building.

Council and Franzese discussed the process of going forward with the building permit for Wayne Hoffart.

## **New Business**

Motion by Warren with second by Miller, council unanimously approved Resolution 17-10 A Resolution Recognizing National Pregnancy and Infant Loss Awareness Day.

Motion by Miller with second by Warren, council unanimously approved Travis Schaunaman as a new member of the Browns Valley Fire Department.

Motion by Heck with second by Hansen, council unanimously approved paying for the filing fees to initiate a civil action toward Jordan Ortley based on the red-tag status of his house with reasons being lack of public water and sewer.

Motion by Miller with second by Warren, council unanimously approved sending a quit claim deed to Steven Lee Johnson for the land that he purchased from the city in 2008.

Motion by Hansen with second by Warren, council unanimously approved a warranty deed for

## **Department Report**

### **Public Works**

Serocki reported that the head is cracked on the red pickup. Norm Fryer estimated a cost of around \$1,000.00 to repair it.

The shop roof is leaking again in the area where the guys tried to seal it with mastic last year. The area that is leaking is a shared valley between the Laundromat and shop. Serocki will request prices to make repairs to this area. Schmitz will contact Tina Erickson to discuss the repair work.

Serocki reported that he spoke with the city engineer regarding installing backup generators to both sewer lift stations and the sewer grinder station. The city has three mobile generators for this purpose. Currently, when there is a power outage, the on-call public works employee delivers the generators to the stations to run them. Transfer switches would be needed to install the generators permanently. If this was done, the generators would start automatically when the electric power goes out. According to the engineer, this work could possibly be funded through the sewer project. Serocki will get estimated costs for this project.

### **Library**

Piechowski reported that the summer reading program is wrapping up on Tuesday.

### **Administrator**

Schmitz reported that he will be attending the next commissioner's meeting to discuss an annual contribution toward the operation of the ambulance service. The commissioner has requested more information of the ambulance finances and seeking funding from PrimeWest Health. The commissioners were also concerned about statute allowing them to assist ambulance services.

Schmitz is working with County Veteran's Service Officer to pay a utility bill.

Schmitz reported on the progress of Statewide Health Improvement Partnership's (SHIP) Healthy Community meeting for the city of Browns Valley. They have been meeting for one year. The group is seeking to create a walking path. Schmitz was asked if the City would contribute toward the creation of a

formal plan that can be used when applying for grants. There are several grant resources that would be turned to toward creating the path. Contact has been made with Federal, State, Regional, and local agencies to discuss right-of-way and use of their lands for the purpose of a walking path.

The Browns Valley School had a backpack program this last school year. The program was a topic of discussion at the SHIP meetings. The program provided one nutritious meal for children during weekends.

An afterschool walking program and indoor activity program were started also due to discussions during the SHIP meetings.

Schmitz reported that Richard Johnson had stopped by to inform him that there are two windows at the cabin that are rotting out and need to be repaired. Schmitz will be checking this out on the 25<sup>th</sup>.

Moved by Madison with a second by Heck and passed unanimously, the meeting was adjourned at 06:27pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor