

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Richard Johnson, Jeanne Dusing and Tony Miller. The meeting was called to order at 5:30pm by Mayor Bartz. Also in attendance were Tom Schmitz, Tony Serocki, Ken Warren, Candy Duffield, Bernice Piechowski, Matt Franzese, Kate Moll, Curt Powers, and Chad LeClair.

Minutes Dusing made a motion to approve the minutes of the February 25, 2013 regular meeting. The motion was seconded by Johnson and the motion passed 4-0.

Bills Following presentation and discussion of the bills it was moved by Dusing and seconded by Johnson that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city and library bills be and is approved as presented.

Motion passed 4-0.

Oath of Office Ken Warren was sworn into office as new appointed member of the Browns Valley City Council. He will be filling the position, which was held by Linda Schwagel, for the remainder of the term ending 12/31/2014.

Building Permits A building permit presented for Nancy Peterson at the Harlan Peterson residence, 523 4<sup>th</sup> St. North to replace a patio door, and move and replace 6 windows. Miller made a motion to approve the building permit for Nancy Peterson. The motion was seconded by Dusing and passed 5-0.

Visitors

Communications Kaitlyn Moll, from the auditing firm Kern, DeWenter, Viere, LTD presented the council with the report of the City's 2012 annual audit. A copy of the audit may be found in the City Library.

Unfinished Business Presented was a letter from the Wheaton Herman Norcross post prom committee and a monthly update of the Housing Rehabilitation Projects in the cities of Browns Valley and Wheaton.

An advertising package was chosen from JACK FM radio. A motion, made by Johnson seconded by Miller, to utilize the minimum advertising packages was passed 5-0. The advertising will be used to advertise the liquor store.

New Business The council discussed an approximate date to hold the public meeting, which is required by State Statute, for the liquor store. No date was set at this meeting.

Administrative Report Schmitz has completed his six month probationary period. A motion to change Schmitz's status from probationary to permanent was made by Dusing and seconded by Miller. Motion carried 5-0.

The carpeting has been completed at the liquor store. The provider of credit card and games stopped by city hall today asking proximal time for reopening the store. He will be ordering new equipment to be placed in Browns Valley.

Monday, March 18th Schmitz will be in Wheaton on a panel interviewing deputy sheriff applicants.

March 19<sup>th</sup> Schmitz will be attending the MCFOA Conference in St. Cloud.

Mayor Mayor Bartz gave the council an update from the transportation meeting. Rainbow Rider is in the City on Monday, Wednesday, and Friday of each week. During these days it stops at the BVHC to pick up food, delivers it to the apartments to be dished out and then delivers the take outs to resident's homes. The ridership in town is still very low and the bus is not used as much as it could be. Residents are reminded that it can be used to deliver children to and from school and appointments, residents to appointments and shopping.

Mayor Bartz and Deputy Wright had a meeting with the owner of the Minimart regarding the tobacco violation. It was decided that the store will pay the fine and purchase a drivers license scanner to avoid any further violations.

Adjournment Motion to adjourn at 6:20pm by Dusing, seconded by Johnson. Motion carried 5-0

Minutes submitted by:

Thomas Schmitz, Administrator/Clerk

Approved by:

Brenda Bartz, Mayor