

- Pledge of Allegiance The Pledge of Allegiance was recited by those in attendance.
- Call to Order The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, Ken Warren, and Tony Miller. Also in attendance were: Larry VanHout, Widseth Smith Nolting; Tony Serocki; Lloyd Heaney; and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Bartz.
- Minutes Upon motion from Miller seconded by Dusing and carried 5-0, council approved the minutes of the May 27, 2014 Regular Council meeting.
- Bills Following presentation and discussion of the bills it was moved by Dusing with a second by Johnson that the following resolution be adopted.
- BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills be and is approved as presented.
- Motion passed 5-0.
- Donations to the Library for rent and summer reading program in the amount of \$1055.00 plus reading incentives were discussed. Council member Johnson moved to approve and accept the generous donations given to the City and/or its departments seconded by member Miller and passed unanimously.
- Building Permits Upon motion from Miller seconded by Dusing and passed unanimously, council approved: a building permit for Sara DeSautel to install a metal roof, move breaker panel and install siding; a grading permit for BV Elevator to remove the Peikert building and move a grain bin forward onto a slab; a building permit for BV Elevator to build a 4848 Brock grain bin on unplatted former BN Railroad property; and a building permit for Curt Powers to tin roof on garage and breezeway.
- Visitors Larry VanHout, engineer for the wastewater project, presented an update of the project. Bid opening for the project was on May 27. There were two companies that presented bids. Sellin Brothers of Hawley, MN presenting a bid of \$5,483,213.00 and Quam Construction of Willmar, MN presenting a bid of \$6,198,873.80. Project bids came in at over \$1.8 million as was projected by the engineering firm. Many plans were requested but decided that the timeline was too short and they had enough work for 2014. Prior to bid letting the project completion date was extended to July 31, 2015 to generate additional bidders but many contractors didn't realize that the completion date had been extended. Subcontractors hadn't returned bids on portions of the project that they would normal as they were evidently busy for the year. There may be Legacy and Rural Development funding will be available to offset the overrun on bids.
- VanHout presented four options to go forward with the project. Option One: lining additional existing sewer pipes savings between \$700,000.00 and \$800,000.00. Option Two: rebid the project in the next few weeks extending the completion date to October 31, 2015. Extending the date should generate interest from more contractors. Supplemental funding is available but the project would need to be awarded prior to September 30, 2014 giving the City the best chance for supplemental funding. Option

Three: rebid the entire project in February, 2015 with the longer completion date should result in more competitive bidding. There is a lesser chance of additional funding if the bids come in high. The irrigator system replacement cannot wait for this time frame. Option Four: split up the project by bidding the irrigation system and several other items this summer and the remainder of the project in February, 2015. This option may result in more competitive bids but acquiring additional funding may be reduced if the bids come in high.

Upon motion from Johnson seconded by Miller and passed unanimously, council rejected the current bids for the wastewater project.

Upon motion from Miller second by Warren and passed unanimously, council approved Option 2 to rebid the project within the next few weeks with an October 31, 2015 substantial completion date.

Communications A flyer from Park Region Telephone advertising the Movie in the Park.

There were three Citizen Complaints filed at City Hall. One complaint for long grass and two regarding dogs being tied in the sun without food and water. Schmitz will send an abatement notice to the property owner.

Unfinished
Business

Council reviewed an application for the purpose of permitting of special events.

Upon motion from Dusing second by Warren and passed unanimously, council approved the Special Event Permit Application.

Council reviewed a policy for the use of channel 5, the City's public access TV channel.

Upon motion from Dusing second by Johnson and approved unanimously, council approve the City's Policy on Use of the Public Access Television Channel.

Schmitz reported that he contacted several cities regarding hitting golf balls on city property including parks. All cities do not allow hitting golf balls on city property. Council discussed creating a set of park rules.

Schmitz reported that the building inspector for the State inspected the bleachers at the ball field. The bleachers are in good repair and only require hand rails along the steps.

The union contract is due to be renewed at the end of 2014. Warren and Miller will be reviewing the existing contract to identify areas that may need negotiating.

New Business

Council reviewed the special event permit application for the upcoming street dance. Due to the possible change in the Ordinance, the application will be approved at the next council meeting. A special meeting was scheduled for Friday, June 13.

Franzese will review the City's ordinance regarding tree trimming and removal on boulevards.

A proposal from Serocki Excavating was presented regarding paving the gravel in front of the dumpster in the City park.

Upon motion from Dusing second by Miller and approved the installation of a cement

pad for the new location of the dumpster at the city park.

Upon motion from Dusing second by Bartz and approved 4-1, council approved the proposal from Serocki Excavating to reseal and sealcoat the tennis courts in the amount of \$3,495.14. Johnson voted no.

Upon motion from Johnson second by Miller and approved unanimously, council approved the reissuance of a tobacco licenses to the Browns Valley Cenex and Maynards Food Center of Westbrook, Inc.

Department
Reports
Public Works

Serocki reported that there are motorcycle tracks at the race track and ball diamond area.

Administration

Schmitz purchased vendor insurance for the upcoming craft fair.

Schmitz attended the regional safety group in Fergus Falls to identify this would satisfy our needs for safety training for City employees. He stated that it was poorly attended and was a long way for employees to travel for a one hour meeting. He stopped at Lakes Country Service Cooperative and spoke with one of the safety department employees. They will be contacting him with pricing to have someone come to Browns Valley and conduct a one-day session covering all of the trainings that OSHA requires per year.

Mayor Bartz discussed issues within the ambulance service. Council recommended different managerial options that should be discussed with the crew. Schmitz will be attending the next ambulance meeting to discuss these issues and share recommendations from the council.

Adjournment

Motion to adjourn at 7:17pm by Miller, seconded by Warren. Motion carried 5-0.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Brenda Bartz, Mayor