

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, Ken Warren and Tony Miller. Also in attendance were Nancy Peterson, Marcy LeClair, Chad LeClair, Shelley Roscoe, Bernice Piechowski, Tony Serocki, and Tom Schmitz. The meeting was called to order at 5:31pm by Mayor Bartz.

Minutes A motion made by Warren seconded by Miller to approve the minutes of the August 12, 2013 regular meeting. Motion passed 5-0.

Bills Following presentation and discussion of the bills it was moved by Dusing and seconded by Johnson that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city and library bills be and is approved as presented.

Motion passed 5-0.

Building Permits The following land use permits were presented to the council:

- Mike Lewandowski: 111 First Ave NE – Shingle a 12 X 24 roof over a bedroom;
- Jeff Backer Sr.: 124 4th St S – Shingle main roof with painted steel; and
- Jeff Long: 506 E 8th Ave, Groton, SD – Add a 10 foot in width addition to the existing garage for storage. Construction entails a concrete floor and garage doors.

Motion made by Warren to approve the Lewandowski and Backer permits and the Long permit with the stipulation that the addition is built according to the floodplain requirements. Second by Johnson and passed 5-0..

Visitors
Communications There were no visitors at the meeting

Unfinished
Business The first reading of the revision of Chapter 120 of the Browns Valley Code: Residential Rental Property.

New Business Johnson made the motion to change the policies of the liquor store to allow 3-point smear to be played at the bar, the use of drink cards, and that no minors will be allowed in the store for any reason. Seconded by Dusing and passed 5-0.

There was discussion of the advertising and sale of city lots.

Membership to SD Lakes and Prairies will be forwarded to the Browns Valley Celebrates.

The City's LGA for 2014 will be 357,430.00.

Health insurance rates will increase 1% in 2014.

The liquor stores dram shop insurance will be increasing in 2014 but the City will not know the amount until closer to the renewal date.

The City will be required to contribute \$48,468.00 toward the operation of the library in 2014.

There will be a workgroup session following the regular action items of this meeting for the City's 2014 preliminary budget. This workgroup session is open to the public.

Departmental
Reports

Library

Friday, August 30 at 1:30 there will be a history performer at the library.

Public Works

The public works department will be cleaning the water tower and flushing hydrants.

Fire Department

The fire department's appreciation dinner August 24th was well attended. The fire department purchased used 4 inch fire hose. The hose will allow for the coverage of any fire in the business district along Broadway if one should occur.

Administrator

Schmitz provided current revenues and expenses of the liquor store.

Schmitz discussed a proposal sent by a party that conducts archeological surveying. Due to the chosen location for the pump station on West Broadway, an archeological survey is required to be done as per the State Historical Preservation Office (SHPO). The survey will consist of 30 hours of labor, two nights lodging, and meals for three days in the amount of \$5,870.00.

Preliminary
Budget Work
Session

Bartz informed visitors that the council will be discussing the preliminary budget. The council meeting is still open and that they are welcome to stay.

Schmitz presented a review of revenues and expenditures of 2011, 2012, the first six months of 2013, and preliminary figures for the 2014 budget. The preliminary budget will be ratified at the next regular city council meeting and forwarded to the County Auditor by September 15th.

Adjournment

Motion to adjourn at 7:30pm by Miller, seconded by Dusing. Motion carried 5-0.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Brenda Bartz, Mayor