

1. Pledge of Allegiance  
Call to Order  
The Pledge of Allegiance was recited by those in attendance.  
  
The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, Ken Warren, and Tony Miller. The meeting was called to order at 5:30 pm by Mayor Bartz. Also in attendance were Tony Serocki, Nancy Peterson, Shelly Roscoe, Trevor Wright, Greg Forcier, Bob Zabel, Carolyn Roark, Brenda Reed, Bernice Piechowski, Dean Ballhagen, Chad LeClair, Courtney Ceroll, Harold Hansen, and Administrator Schmitz.
3. Consent Agenda
  - a. Approval of Minutes  
A motion made by Miller seconded by Johnson to approve the minutes of the Regular meeting of 06/24/13. Motion passed 5-0.
  - b. Approval of City bills  
Following presentation and discussion of the bills it was moved by Dusing and seconded by Miller that the following resolution be adopted.  
  
BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city and library bills be and is approved as presented.  
  
Motion passed 5-0.
4. Building Permits  
Building permit presented for: Sheila Greseth, 319 4<sup>th</sup> St No. – Repair porch, windows and sliding door. Motion by Warren, seconded by Johnson and passed 5-0.
5. Visitors  
A letter from Karen Smith was presented to the council to read before the next regular meeting. Ms Smith is requesting a long-term lease on the City's Lot 2. Currently, Ms Smith is leasing the lot one year at a time. At the time of FEMA's buyout program it was determined that lots can't be sold. Schmitz will investigate what the contract states.
  - a. Chief Deputy Wright introduced Traverse County's new deputy sheriff Greg Forcier. I  
  
Wright reviewed past department expense and employee retainment issues leading up to a previous council decision to contract law enforcement coverage from Traverse County. He identified the need for law enforcement in the City, as 45% of Sheriff Department calls come from the Browns Valley area. Wright expressed that the Sheriff's Office contract will need to be increased 10% to maintain the current coverage that is now give to the City. Wright identified other choices that the City could make regarding law enforcement coverage but at a higher cost to the City or response time dependent upon the availability of an officer to respond to a call. Bartz made a motion to table discussion, seconded by Dusing due to lack of discussion and request to continue negotiations.  
  
Bob Zabel attended the meeting requesting the City to consider the use Zabel Insurance as the local agent representative for their League of Minnesota Cities Insurance Trust property and loss policy.  
  
Harold Hansen attended the meeting with questions and concerns.
6. Communications  
An informational letter, sent by Kit Johnson County Auditor, was discussed. The letter identifies a change during this year's session regarding tax forfeiture.  
  
In the past, property that was homesteaded in the first year of delinquency was 5-year property – in terms of how many years needed to be delinquent before the forfeiture process kicked in. All other classes of property were defined as 3-year property.

Starting in 2014, all property is three year property. So, for example: a parcel with delinquent taxes from 2010-2013 would forfeit in May of 2014.

7. Unfinished Business

Schmitz presented the City's Organizational Chart identifying differences between cities with an administrator and without an administrator.

The second reading to an Amendment to Ordinance Section 130 An Ordinance Dealing with Disruptive Intoxication. Mayor Bartz read the Amendment as Ordinance 130.05 Disruptive Intoxication. Motion to approve by Warren and seconded by Miller. Motion approved 4-0 with Johnson opposing.

Summary Ordinance

Summary of Amendment to Ordinance Section 130 Establishing Section 130.05; A Summary of an Ordinance Prohibiting Disruptive Public Intoxication.

Adoption: 5-0  
Motion: Dusing  
Seconded: Warren

8. New Business

Council reviewed the call volume of both County-Wide and Browns Valley-Folsom Twp. Area. The lists do not include burning permits. The Sheriff's Office received 222 calls during 2<sup>nd</sup> quarter 2013 with 95 calls being from the Browns Valley-Folsom Twp. Area.

Miller shared concerns of operation of the garbage handling and billing.

9. Departmental Reports

Council reviewed the 2<sup>nd</sup> Quarter 2013 Newsletter. Minor revisions were made.

Administrator

Possible applicant for bartender.

New findings surrounding the placement of the lift station on West Broadway was discussed.

2014 budgeting material was handed out to department heads.

Johnson asked about the establishment of a liquor store meeting.

Adjournment

A motion to adjourn was made by Johnson at 6:45pm, seconded by Dusing. Motion carried 5-0.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Brenda Bartz, Mayor