

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Ed Stallcop, Mike Jacobson, Brad Bartz, Bernice Piechowski, and Tom Schmitz. The meeting was called to order at 7:28 pm by Mayor Hansen.

The removal of a building permit for Wayne Hoffart for siding to house at 22 3<sup>rd</sup> St So., and the addition of claims to be paid to Northland Trust Services for bond interest in the amount of \$10,200.00 and Hawkins Inc. for chemicals and chemical products-water and freight in the amount of \$704.40.

### **Consent Agenda**

Motion from Dusing with second by Heck and passed unanimously, council approved the minutes of the May 11, 2015, Regular Council meeting with correction of the name of Brenda Reed.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages it was moved by Dusing with a second by Heck and passed unanimously, that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$200.31, Claims for approval: \$245,254.29, Wages: \$8,510.05

Motion passed 5-0.

### **Building Permits**

Council reviewed building permits from Ed Stallcop, 316 Blaine N.W., to build a 10'x40' house on vacant lot at Original Plat, Block 17, Lots 8 & 9, Browns Valley. After presentation and discussion it was moved by Miller with second from Hansen and passed unanimously, council approve the building permit of Ed Stallcop for a 10' x 40' house on the vacant lots at Original Plat, Block 17, Lots 8 & 9, Browns Valley.

### **Visitors**

Minnesota Building Inspector Mike Jacobson attended the meeting to explain building code regulations in the State. Mr. Jacobson explained that the City currently does not have the authority to enforce building regulations. By adopting the State Building Code the City would, over time, be able to eliminate blighted areas and unused uninhabitable buildings. He is the building official in the City's of Benson and Morris and assists other cities when needed. Jacobson inspected the addition to the roof of one of the businesses in Browns Valley last year to ensure proper building construction was followed and to ensure public safety. The City of Appleton contracts two days per month with Jacobson giving them the authority to enforce building regulations. Mr. Jacobson receives \$300.00 per month for his services. Due to the distance from home, Jacobson would require \$400.00 per month to provide this service to the City. He would be in the City two day per month and would be accessible for plan review and other duties by phone or e-mail. Prior to hiring Jacobson, the City would need to adopt the code, set a fee schedule and then designate Jacobson as its building official.

## **Unfinished Business**

The total costs for the light pole banners that were chosen last council meeting is \$2,337.50.

Member Heck allocated five half barrels for summer flower pots to be dispersed on Broadway. Member Dusing will assist in planting flowers.

## **New Business**

Motion from Dusing with second by Warren and passed unanimously, council approved the hiring of Todd Johnson as the Browns Valley EDA Manager through the Browns Valley EDA. Terms of the contract are \$500.00 per month for six (6) months, beginning June 1, 2015, and terminating November 30, 2015. At the expiration of this time period, EDA shall conduct a review of the Manager's job performance. If deemed satisfactory, then this agreement shall be extended another period of six (6) months, beginning December 1, 2015, and terminating May 31, 2016. At the expiration of this time period, EDA shall conduct another review of the Manager's job performance. If deemed satisfactory, then this agreement shall be extended another period of time as negotiated between the parties.

Motion from Dusing with second by Heck and approved unanimously, council approved Amendment to Ordinance 150.03 An Ordinance Dealing With Manufactured homes in the City of Browns Valley.

Schmitz received a call from Jim Morrissey from the State Bank of Glenwood. There are 97.06 acres of land between the City's wastewater pond site and Big Stone Lake. Upon discussion of possible purchase for pasture land, Schmitz was approved to call the bank to find out the taxing district and make an offer of \$150,000.00.

The light installation project for the Browns Valley signs didn't get completed. Hoffman Electric provided another estimate in the amount of \$1,439.00.

Motion from Warren with second by Miller and passed 5-0, council approved installing the lights on the signs for \$1,439.00 with completion of work by June 20.

Tony Serocki and Hansen surveyed streets in town that needed patching. Serocki received a quote from Serocki Excavating to clean up the areas, provide gravel if needed and patch the identified locations. City staff and trucks will be used for this project to reduce the cost. The estimate included 356.57 tons of asphalt at \$140.00 per ton totaling \$49,919.80.

Motion from Warren with second by Dusing and passed 4-0, council approved the contract with Serocki Excavating to patch identified locations of City streets. Hansen abstained from voting.

## **Department Reports**

### **Fire Department**

Bartz reported that 30 pair of safety gloves was purchased through a grant. Bartz shared concern of volunteer emergency responders bypassing department heads to express their concerns or complaints to the council. After discussion it was decided council members will attend the upcoming fireman's meeting, all firemen will be paged to attend this meeting and that the concerns or complaints will be discussed at that meeting.

### **Library**

Piechowski shared the schedule of events as the summer reading programs start this week. In summers past, animals have been brought to the library from the Sioux Falls Zoo. This year the library will have be sponsoring Quistorff's Little Bita Everything Ranch. They will be at the library on Tuesday, June 9.

**Administration**

Hansen, Warren and Schmitz attended the May 19, County Board meeting to make them aware and discuss the cost of law enforcement to the amount of personnel in town. The City is scheduled to attend their next meeting on June 2<sup>nd</sup> at 10am. The County Sheriff will be at this meeting to answer questions from the Board.

Moved by Heck with second from Dusing to adjourn the meeting at 8:50 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor