

Browns Valley Regular City Council Meeting Minutes
September 8, 2014

- Pledge of Allegiance The Pledge of Allegiance was recited by those in attendance.
- Call to Order The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, Ken Warren, and Tony Miller. Also in attendance were; Matt Franzese, Brad Bartz, Bernice Piechowski and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Bartz.
- Minutes Upon motion from Dusing seconded by Miller and passed 5-0, council approved the minutes of the August 25, 2014 Regular Council meeting and July 21, 2014 Library Board Meeting minutes.
- Bills
Following presentation and discussion of the bills it was moved by Dusing with a second by Miller that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills be and is approved as presented.

Motion passed 5-0.

Donations to the ambulance service in memory of Marvin Bullock in the amount of \$20.00 were discussed. Council member Warren moved to approve and accept the generous donations given to the City and/or its departments seconded by Johnson and passed unanimously.
- Building Permits None
- Visitors
Brad Bartz attended the council meeting on behalf of the Browns Valley Fire Department Relief Association. The Department has 17 active fire fighters, one separated not vested and one, Dave Ecker, will be retiring in 2015. The report gave the financial status of the Association and showed that the City will not need to provide an additional contribution for 2015 beside the \$3,000 that is levied annually for the fund. Contributions to the Fire Relief Fund include State fire funds, the \$3,000 levy and interest from mutual funds.
- Communications
Council reviewed a report from the West Central Initiative Browns Valley Fund. Current assets in the fund are \$46,337.75.

Council member Miller moved to amend the agenda to include under "New Business" an update on the EMT class, applications for daytime ambulance call, applications for cleaner of the community center, and conduct of council for open and closed meetings. Seconded by Warren.
Adopted upon a voice vote.
- Unfinished Business
The agenda, as amended, was adopted upon a voice vote September 9, 2014.

Schmitz has sent out requests for proposals for insurance agents to bid on being agent for the City's liability insurance for the next three years.

The EMT students have bowed out of the class due to the instructor. Candy has spoken

with FM Ambulance Service several times and has found out that other students are complaining also. The City will be refunded all of the tuition costs except the cost of the books.

New Business

Upon motion from Dusing second by Johnson and passed unanimously, council approved hiring Tanya Brick for volunteer daytime on-call ambulance four days per week at \$6.00 per on-call hour.

Upon motion from Dusing second by Bartz and passed 3-0, council approved hiring Carolyn Roark to clean the community center. Warren and Johnson abstaining from the vote.

Upon motion from Dusing second by Warren and passed 4-1, council approved purchasing two portable pedestrian signs in the amount of \$375.00 each with Johnson voting no.

Schmitz reported that the fire department has acquired its non-profit status.

Upon motion from Miller second by Warren and approved unanimously, council agreed to renew membership with the League of Minnesota Cities.

Department
Reports

Upon motion from Warren second by Miller and approved unanimously, council agreed to renew membership with the Minnesota Mayors Association.

Administration

Schmitz will be attending trainings in Milaca and Fergus Falls on September 10.

The City was notified by Rural Development that they are to purchase builder's risk insurance for the wastewater project.

The City's equity insurance will be increased to \$700,000.00 which is what the largest draw of funds could amount to on the wastewater project.

Schmitz signed a contract to proceed with Braun Intertech to conduct soil compaction testing for the project. Braun conducted the soil core testing last spring.

Informational sheets were hung up at City Hall, Post Office and Manards regarding grant and loan programs for residents whose sewer lines will need to be replaced from the home to the new wastewater lines. There are tear tabs on the sheets with phone numbers to contact USDA Rural Development.

Franzese reminded council of reasons for closing the meeting to the public.

Upon motion from Dusing second by Miller and passed unanimously, council closed the meeting.

Upon motion from Dusing second by Miller and passed unanimously, council ended the closed session. The previous and future meeting with the Union and City were discussed.

Council session continued as a work group to discuss the future preliminary levy.

Adjournment Upon motion from Miller second by Johnson and passed unanimously the meeting was adjourned at 7:55pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Brenda Bartz, Mayor