

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Harold Hansen, Mike Heck, Tony Miller, and Ken Warren. Also in attendance were Trevor Wright, Brion Bye of WidsethSmithNolting, Matt Franzese, Arlene Reinart, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen. Council member Dusing arriving at 7:49.

Additional items were added to the agenda: Additional claims to be paid,

### **Consent Agenda**

Upon motion from Warren seconded by Heck and passed 4-0, council approved the minutes of the July 27, 2015, Regular Council meeting.

### **Bills**

Following presentation and discussion of prepaid claims, claims to be paid, and employee wages it was moved by Warren with a second by Heck and passed 4-0, that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$200.31, Claims for approval: \$23,690.92, Wages: \$13,512.98

Motion passed 4-0.

### **Memorials/Donations**

A donation to the library in the amount of \$25.00 and donation from the Harlyn and Carol Bartz in the amount of \$20.00 in memory of Orville Ingemunson and Greg Pieckert. Warren moved to approve and accept the generous donations given to the City and/or its departments seconded by Miller and passed 4-0.

### **Building Permits**

Council reviewed building permits from Sheila Gruettener and Jessie Gresseth at 319 4<sup>th</sup> Street North to move in a 10' x 14' storage shed and Karen Nelson at 21 Second Avenue Northwest to reroof her house with asphalt shingles. Upon motion from Heck seconded by Miller and passed 4-0, council approved the building permits listed above.

### **Visitors**

Steve DeSpiegler issued a copy of Form SC-15, Schedule Form for Lump-Sum Pension Plans. The form is a determination of plan liabilities of the Browns Valley Fire Relief Association and also identifies the City's required contribution to the Relief Association in 2016. The City and Relief association have a long standing agreement that they will contribute \$3,000.00 every year to the Association above what the stated requirement is on the Form SC-15. In 2016, the City will not be required to contribute additional funds to the Association.

Bryan Bye presented a map of the construction project identifying areas that have been completed. He discussed the future sequence of progress and items that are not shown on the map, such as the electrical control panels at the irrigation site. Bye presented Change Order Number 5 and Partial Payment Number 7 to the council. Partial Payment Number 7 is for work done in July. The change order and partial payment may be viewed at City Hall.

Motion from Warren with second by Hanson and passed unanimously, council approved Change Order Number 5 in the amount of \$6,813.52.

Motion from Dusing with second by Heck and passed unanimously, council approved Partial Payment Number 7 in the amount of \$605,475.96.

The next construction meeting will be held on September 11.

Sheriff Trevor Wright reported that he submitted the COPS grant in June and has not received word of it being awarded.

Wright said that he understands the council's concern over the price that the city pays for law enforcement and the current coverage that is able to be given. He stated that the sheriff's office has been working short one deputy for the last four years. Wright stated that prior to his becoming sheriff he was in Browns Valley three and one half days out of five days per week.

Wright explained that if he were to given the approval to hire a deputy at this time, and then be awarded the COPS grant, that it would be considered as supplanting. An example of supplanting is when you utilize federal funds to take the place of, or supplant, the moneys that have been budgeted for something, such as a deputy position.

Wright stated that it is his goal to increase coverage once he is able to hire another deputy. He does appreciate when council members attend the county board meeting and assist in his need for another deputy.

Wright reported that there is a need of a part-time dispatcher. He would like to hire a person that is a certified peace officer and then be able to utilize this person in both positions.

Council members were asked to lobby county commissioners individually. Wright stated that he working on a preliminary budget and feels that if the council were to present the county board an ultimatum of severing the current contract the county board may not consider his request to rehire the position. Wright asked the council to work with him as he is diligently working to get the needed deputy so that he can increase law enforcement presence in town.

### **Communication**

Council reviewed a thank you card from the family of Lenora Ubel. She is Bernice Piechowski's mother.

### **Unfinished Business**

City Ordinance § 73.08 MOTORIZED GOLF CARTS AND MINI TRUCKS was printed in the Valley News. The application has been created and one person has stopped by City Hall.

After discussion with Sheriff Wright, council members decided not to attend the August 18 commissioner's meeting.

### **New Business**

Schmitz spoke with Ellen Johnson regarding the possibility of mounting cameras on the store. She will ask her employer for permission. Camera pricing vary a considerably in the amount, upon how well of picture you need and how far out if there is a need to scan the picture closer to try to make an identification. Schmitz will get more precise pricing for the next council meeting.

Someone is interested in the city maintenance shop and the laundromat.

A party has inquired about city lots as they would like to move a building into town.

Ambulance expenses exceed revenues by a large amount. Council discussed various ways to close the gap.

## **Department Reports**

### **Administration**

Julie Metz, Mike Heck, Jeanne Dusing, and Tom had phone conference with Peg Werner of the Viking Library System. Discussion included responsibility of the city, duties of the library board and areas where the library budget can be reduced.

LGA for 2016 will be reduced \$5,900.00 which is a total reduction of \$11,740.00 from 2014.

Moved by Heck second by Warren and passed unanimously, the meeting was adjourned at 9:30 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor