

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, Ken Warren with Tony Miller coming late. Also in attendance were Harold Moore, Nancy Peterson, Chad LeClair, Shelley Roscoe, Bernice Piechowski, Tony Serocki, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Bartz.

Agenda Motion made by Warren with a second by Johnson to accept the amended agenda. Motion approved 4-0.

Minutes Motion made by Johnson with a second by Dusing to approve the minutes of the September 9, 2013 regular meeting. Motion passed 4-0.

Bills Following presentation and discussion of the bills it was moved by Dusing with a second by Johnson that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city and library bills be and is approved as presented.

Motion passed 4-0.

Building Permits The following land use permits were presented to the council:

- Josh Gareis – shingle roof
- Marvin Bullock – overlay roof of house with painted steel
- Anastasia Fryer – remodel kitchen, replace a door and window
- Grading permit: Curt Powers – cement driveway

Motion made by Johnson with a second by Warren to approve the building permits. Motion passed 4-0.

Visitors There were no visitors at the meeting

Communications Motion by Johnson with a second by Dusing to accept Karen Reed to serve on the Browns Valley Public Library Board. Motion carried 4-0. A thank you to Loretta Kruger for the years spent on this board.

Unfinished Business Motion made by Dusing with a second by Warren to rescind the previous motion to accept Zabel Insurance to be the agent for the City's liability insurance for 2013. Motion passed 4-0. The contract with BW Insurance is through the end of 2014.

Schmitz recommended two persons as new bartenders at the liquor store. Motion made by Johnson with a second by Dusing to hire Gayle Armell and Penny Madison as new bartenders at the municipal liquor store. Motion passed 5-0.

Discussion related to advertising the city-owned lots located in Platteau Addition. Motion made by Dusing with a second by Warren to advertise the donation of double lots located in Platteau Addition with the stipulation that the new owner will build a new residence within one year and also that the new owner will pay all assessments relating to both lots. Motion passed 5-0.

Motion made by Dusing with a second by Johnson that the remaining lots owned by the City and able to be sold to be donated as single with the stipulation that the new owner will build a new residence within one year and also that the new owner will pay any assessment relating to their

lot. Motion passed 5-0.

Schmitz sent out requests for information to three realtors in the area.

Motion made by Warren with a second by Miller to accept the Amendment to Ordinance Section 120.06, An Ordinance Dealing With The Manner And Certification Of Rental Properties In The City Of Browns Valley. Motion passed 5-0.

Motion made by Dusing with a second by Johnson to accept the Summary Of Amendment To Ordinance No. 120.06. Motion passed 5-0.

New Business Motion made by Miller with a second by Johnson to accept Brian Johnson as a trainee onto the fire department. Motion passed 5-0.

Motion made by Miller with a second by Warren to have Schmitz mail abatement notices to owners of lots listed on a Concern Sheet that have brush piles on them. Motion passed 5-0.

There will be a health screening for all city employees at the school library on November 7<sup>th</sup> from 9am to 12pm.

Motion made by Dusing with a second by Johnson to advertise the 20 acres that Jeff Nelson is currently farming so that it will place all City rental farm land on the same bid schedule. Motion carried.

Schmitz made a request for a change in the Employee Handbook that will give the administrator the authority to dismiss a probationary employee if found breaking the law or if there are issues during the probationary time with following policies. Franzese will follow up at the next meeting with accurate wording for the Handbook. Topic was tabled until the October 14 meeting.

The newsletter will be created to be distributed during the first of October.

Departmental Motion made by Warren with a second by Miller to accept and agreement with Roger and Janet Reports Haanen regarding the easement of property to access the City wells. Motion passed 5-0.

Library Piechowski informed the council that there will be a trip to see the Mayan exhibit at the Minnesota Science Fair on October 12, 2013. There is also time during the trip to go to the IMAX Theatre. On October 23<sup>rd</sup> there will be a presenter of a Journey Down the Mississippi River.

Administrator The ambulance service was awarded a grant up to \$25,000.00 to purchase an ECG/defibrillator. The purchase of this piece of equipment will allow the ambulance crew monitor heart rhythms and shock if needed, plus send information to the receiving hospital.

Adjournment Motion to adjourn at 6.05pm by Warren, seconded by Johnson. Motion carried 5-0.

Minutes submitted by:

Thomas A Schmitz, Clerk

Approved by:

Brenda Bartz, Mayor