

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the library meeting room. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Tonya Brick and Tom Schmitz. The meeting was called to order at 5:31pm by Mayor Hansen.

Additions to the Agenda

- Claim for Valley Telephone in the amount of \$608.28.
- Building permit request from Shirley Ecker – 302 Oak Street SE: to replace concrete driveway.

Motion by Dusing with second by Miller, council unanimously approved the additions to the agenda.

Consent Agenda

Upon motion from Warren seconded by Heck, the council unanimously approved the minutes of the August 22, 2016, Regular Council meeting.

Financial Report

A motion by Dusing seconded by Heck, council unanimously approved the financial report.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Heck and a second by Dusing, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Wages: \$11,392.78 Claims for approval: \$34,478.51

Motion passed 5-0.

Building Permits

Doris Cook – 211 2nd St.: build a 8' x 12' deck

Jeremy Affeldt – 45 6th St. No.: install new roof and replace windows on house

Dylan Haanen – 22 Bluff St. SE – install new roof on house and garage

Shirley Ecker – 302 Oak St. SE – replace existing concrete driveway

Motion by Dusing with second by Warren, council unanimously approves the building permits listed above.

Correspondence

Council reviewed current financials of the Browns Valley Community Fund which are maintained by West Central Initiative.

List of League of Minnesota Cities regional meetings for 2016. Council is to contact Schmitz if planning to attend.

New Business

Membership renewals from the Minnesota Association of Small Cities, League of Minnesota Cities and Minnesota Mayors Association.

Motion by Dusing with a second by Heck, council unanimously approved membership to the associations listed above.

Council

Hansen read a letter from MPCA regarding the compliance evaluation inspection of the wastewater treatment facility on August 23, 2016. The inspection was of the monthly monitoring reports from September 1, 2014 through July 31, 2016. No violations of the terms set in the State Disposal System were noted.

Several residents approached a council member regarding mowed grass being blown into the street. There are several lots in town where this has recently been done. Notices will be sent out and a notice printed in the Valley News.

Administration

Schmitz gave an update from the SNAP Education Committee.

Twelve rental inspections were done on August 23. Inspection results were sent to the landlords. Schmitz will inspect after 30 days to ensure that the work was done. Several homes were not accessible so the inspector will need to come out at a later date.

Schmitz reported about an incident that happened while mowing.

Schmitz is waiting for a contractor to give an estimate for repairs to the library soffit and fascia, as well as other damages caused by the wind storm.

Arlene Reinart will be taking health insurance through the City.

It was suggested to plant trees at the City Park.

Schmitz requested to withdraw \$9,750.00 from the Fire Truck certificate of deposit to pay for the new water truck.

A motion from Hansen with a second by Warren, council unanimously approves withdrawing \$9,750.00 from the Fire Truck certificate of deposit.

The office will be closed Friday, September 16th and Wednesday, September 21. Schmitz will be attending a regional meeting.

The budget committee met the morning of the council meeting to discuss the budget. The results were discussed during the council meeting. After much discussion it was decided to set the preliminary levy at \$276,522.00. This amount is being levied in 2016.

Ambulance

Brick provided current ambulance pay data as well as pay data from the service in Wheaton. The information was requested during the last council meeting after requesting an increase for EMT and EMR on-call pay. An increase will be considered when the final levy is being completed.

Library

Piechowski reported that the bandwidth of the internet coming into the library is in the process of being approved to increase from 15 to 45 Mbps.

Moved by Dusing with a second by Warren and passed unanimously, the meeting was adjourned at 6:37pm.

Minutes submitted by:

Thomas A Schmitz, Clerk

Approved by:

Harold Hansen, Mayor