

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, and Tom Schmitz. The meeting was called to order at 5:30pm by Vice Mayor Heck.

Oath of Office

Neil Madison was sworn into the office of City Council Member.

Additions to the Agenda

Motion by Miller with a second by Warren, council unanimously approved additions to claims of: Locators & Supplies, Inc., \$104.37; Traverse Electric Coop, Inc., \$93.26; Tri State Water, \$26.70; #2 Welding Supply, \$78.79; Zoll Medical Corporation, \$255.00; Hawkins, Inc., \$22.00; and Border States Cooperative, \$186.00.

Consent Agenda

Upon motion from Warren seconded by Miller, the council unanimously approved the minutes of the December 27, 2016, Regular Council meeting with correction.

Financial Report

Motion by Warren seconded by Madison, the council unanimously approved the financial report.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Warren and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$210.68 Claims for approval: \$43,673.34 Wages: \$7,946.45

Motion passed 4-0.

New Business

Schmitz provided the Budget Summary for 2017 which included 2016 Revenues, Expenditures, the Approved Budget for 2017, Levy History, Mill Levy Worksheet, and Debt Service Schedule.

Motion by Miller with a second by Warren, council unanimously approved Resolution 17-01, A Resolution Approving The Final 2017 Operational Budget.

Motion by Miller with a second by Warren, council unanimously approved Resolution 17-02, A Resolution Re-Affirming The City Of Browns Valley's Organizational Designations for 2017.

Motion by Heck with a second by Miller, council unanimously approved Resolution 17-03, A Resolution Amending The Rates For Water, Sewer, Garbage, And Other Various Services In The City Of Browns Valley, Minnesota.

Motion by Miller with a second by Warren, council unanimously approved Resolution 17-04, A Resolution Supporting The Department Of Correction's Lease And Operation Of The Prairie Correctional Facility In

Appleton.

Motion by Miller with a second by Heck, council unanimously approved the Federal Mileage Rate of 53.5 cents per mile.

Motion by Miller with second by Warren, council unanimously approved Municipal Policy 02-2017 Internal Controls Policy.

Schmitz reported that he has spoken with the owner of Dakota Waste Solutions regarding the irregularity of their Monday pickup. They agreed that Schmitz will receive a call if there is going to be a variance from the normal pickup days so that he can get the word out to the city residents. Residents are now to call City Hall when there is a problem with garbage pickup.

Department Reports

Library

Piechowski reported that one of the scheduled programs for the summer will not take place as the performer passed away. She will be working to find a program to fill this date.

The library's check-out volume had increased by 4.5% in 2016.

Administration

Schmitz reported that an eviction notice was served to Greg Maestas on December 30, 2016 by Deputy Forcier. Maestas will need to be out of the residence on January 30, 2017.

Motion by Heck with a second by Warren, council unanimously approved the Regular Premium Option for 2017's Workers Compensation.

Schmitz reported that Roy Klemm would like to move to town. He will call WSN to ask about the process for the extension of a street or infrastructure.

Council

Heck reported that Jeff Backer had given him a list of methods that the ambulance service used to advertise for new members. He said that Backer had mentioned that Lon Medbery didn't plan to take the EMT refresher class.

Moved by Miller with a second by Warren and passed unanimously, the meeting was adjourned at 06:37pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Acting Mayor