

Browns Valley Regular City Council Meeting Minutes  
November 24, 2014

- Pledge of Allegiance The Pledge of Allegiance was recited by those in attendance.
- Call to Order The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Brenda Bartz, Richard Johnson, Jeanne Dusing, and Ken Warren. Also in attendance were: Sampson Rolon, BW Insurance; Shelly Manske, BW Insurance Wheaton; Jeff Borghieinck, Candy Duffield, Tanya Brick, Mike Heck, Bernice Piechowski, Brad Bartz, Tony Serocki, Matt, Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Bartz. Tony Miller attending at 5:38.
- Minutes Upon motion from Dusing seconded by Warren and passed 4-0, council approved the minutes of the November 10, 2014 Regular Council meeting.
- Bills Following presentation and discussion of the bills it was moved by Dusing with a second by Johnson that the following resolution be adopted.
- BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills be and is approved as presented.
- Motion passed 4-0.
- Building Permits Upon motion from Warren seconded by Dusing and passed 4-0, council approved a grading permit for Jerry Johnson to remove 30X80 foot building.
- Visitors Rolon and Manske were asked to attend the meeting for the awarding of the insurance agent of record. Bob Zabel was also asked to attend this meeting but was not present. Franzese explained the RPF process and criteria to the council.
- Upon motion from Johnson seconded by Warren and passed 3-1-0, Zabel Insurance was awarded the contract for Agent of Record for the City of Browns Valley in the years 1/2015 thru 12/2017. Bartz voting no and Miller abstaining.
- Communications Upon motion from Dusing seconded by Warren and passed 5-0, council approved the signing of the contract with CliftonAllenLarson, LLC to conduct the City's audit for 2014.
- Unfinished Business The mediation of the union contract was held November 12. Attending the meeting were representatives from the City, Union and a mediator. Wage increases over the life of the contract were the topic for discussion. A tentative agreement of \$.30 in 2015 and 2% in 2016 and 2007was established.
- Upon motion from Dusing second by Miller and passed 5-0, council approved the 2015-2017 Union Contract with the recommendation of the negotiating committee for wage increases of \$.30 in 2015 and 2% in 2016 and 2017.
- Council reviewed tentative duties of a citizen's advisory committee for the ambulance service. Schmitz will take the these ideas to the next ambulance meeting to identify if the service is in favor of a committee, who should be involved if there is a committee and what their duties would be.

Upon motion from Dusing seconded by Johnson and passed 5-0, council approved the purchase of services agreement for city attorney with Matt Franzese for the next two years.

New Business

Clarification of land use permits need to be identified. Franzese will review the ordinance and report his findings at the next meeting.

The canvassing of votes for the recount of city council between Mike Heck and Tanya Brick in the November 2014 General Election was conducted.

Upon motion from Dusing seconded by Miller and passed 5-0, council approved Resolution 14-17, A Resolution Declaring the Results of the Recount of the 2014 Regular City Election.

Schmitz reported that someone within the ambulance service is interested in the ambulance manager position. He has checked to see if there is an EMS provider outside of the service that would be interested in the management position.

Department Reports

Schmitz provided an annual update of revenues and expenses for FY 2014. Council discussed keeping the preliminary levy as the final levy.

Library

Piechowski gave an update of programs that will be given through the library

Fire Department

The fire department conducted a class of the hazards and detection of cyanide gas. The class was conducted by Alexandria Area Technical College. Firefighters from Sisseton participated in the training. Firefighter classes will be conducted in Wheaton in future months.

Public Works

Serocki reported the crew lining the sewer lines have approximately four blocks left.

City Attorney

Franzese gave an update of items that he has worked on over the past month.

Administration

The competitive grant from MN Department of Health for Jeff Haanen to seal three wells outside of the City's Drinking Water Supply Area was approved and signed.

Two residents are interested in joining the ambulance service. Schmitz has given them an application. Someone from the Beardsley area has submitted an application for the service.

Adjournment

Upon motion from Dusing second by Johnson and passed unanimously, the meeting was adjourned at 6:24pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Brenda Bartz, Mayor