

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Mike and Kayli Piechowski, Dave Kuschel, Brad Bartz, Matt Franzese, Tony Serocki, Bernice Piechowski, and Tom Schmitz. The meeting was called to order at 7:30 pm by Mayor Hansen.

Additional items were added to the agenda and claims to be paid.

### **Consent Agenda**

Motion from Warren with second by Miller and passed unanimously, council approved the April 27, 2015 agenda.

Motion from Heck with second by Dusing and passed unanimously, council approved the minutes of the April 13, 2015, Regular Council meeting with the correction of the address for Caroline Abraham at 117 4<sup>th</sup> St. N.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages it was moved by Dusing with a second by Miller and passed unanimously, that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$200.31, Claims for approval: \$23,945.31, Wages: \$8,152.92

Motion passed 5-0.

### **Building Permits**

Council reviewed building permits from Brenda Reed at 202 E. Broadway to enclose the deck on her home and shingle to match existing roof. Upon motion from Hansen seconded by Dusing and passed unanimously, council approved the building for Brenda Reed.

### **Unfinished Business**

The discussion over dangerous properties and public nuisances was moved to Citizen's Complaints

Schmitz had updated information on banners for Broadway. Sample drawings need to be sent before making a decision on what to purchase.

### **New Business**

The Proposal for Building Inspection and Related Services was tabled until the next meeting. A building official will be at the next meeting to explain requirements of adopting the MN Building Code and hiring a building official on a regular basis.

Motion from Dusing with second by Heck and passed unanimously, council approved the Policy on Capital Assets and Depreciation.

Citizens' complaints were discussed. Direction was giving how to proceed forward.

A new building permit form was discussed and approved.

The Quarterly Newsletter was discussed and will be sent out. The Sheriff call report will no longer be printed but be accessible at City Hall.

Schmitz presented a membership agreement with Lakes Country Service Cooperative (LCSC). The membership allows City's to participate in programs and trainings that LCSC provide through the year. Motion from Heck with second by Miller and passed, council approved membership with LCSC for the fee of \$93.00.

### **Department Reports**

**Public Works** - Serocki reported that the alfalfa on the rental property winter killed. While talking to other farmers and ag agencies many fields winter killed due to lack of snow coverage. The renter would like to plant corn next year. Serocki will need to contact MPCA to see if it is allowable. The rental contract is the third year with a fourth year option. The property may need to be advertized to be rented this fall.

Serocki reported the sewer main on East Broadway is collapsed. The sewer main is no longer in use. To replace the main would be roughly \$51,000.00. Council discussed alternative methods should a need arise for sewer access in that location.

Motion from Hansen with second by Heck and passed, council approved eliminating the replacement of the sewer main in the location discussed during the work on the sewer system.

Serocki reported that other cost savings have been identified on the sewer project.

MDH assisted the City in trying to located unused unsealed wells on April 20. They targeted a field within the City's Drinking Water Management Supply Area (DWSMA).

**Library** – 388 people participated in the programs offered through the City Library during National Library Week.

**Attorney** – Franzese reported that the mobile home ordinance that is currently in place is not as restrictive as what the City had prior to the 2010 adoption of the new ordinances. Franzese will draft an amendment to the mobile home ordinance.

**Fire Department** – Chief Bartz reported that the fire department received a grant from the Department of Natural Resources (DNR) in the amount of \$6,400.00. With the monies they purchased a skid tank that will be put on a trailer and used for an additional water resource for overland and structure fires.

The fire department did training on a house burn earlier in April. It was a house that had a caught on fire last fall.

The department is trying out a product for equipment that sets without being used for long periods of time. The gas has a longer shelf life than regular gas.

The fire department has been contacted to conduct a 70 acre grass burn along Hwy 27.

Over 600 hungry people participated in the annual fish fry. The last fish fry and bingo were the department's most attended fundraiser over the years.

**Administration** – The office will be closed May 7.

Schmitz will be attending MCFOA Clerk's Conference the week of May 4.

Twenty nine notices have been sent to dog owners that have not been gotten licenses.

Other city offices are having problems with data security breaches. Schmitz reported that steps have been taken to eliminate computer breaches as City Hall.

Dale Umlauf, West Central Initiative, has contacted Amber Metz regarding the loan that was taken out for the daycare. He agreed that they could make double payments until the loan is paid off.

Motion from Miller with second from Heck and passed unanimously, council approved the City's mission statement and vision statement.

Moved by Heck to adjourn the meeting at 9:30 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor