

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Richard Johnson, Linda Schwagel, Jeanne Dusing and Tony Miller. The meeting was called to order at 5:34pm by Mayor Bartz. Also in attendance were Bernice Piechowski and city administrator Tom Schmitz.

Minutes Schwagel made a motion to approve the minutes of the January 28, 2013 regular meeting. The motion was seconded by Johnson and the motion passed 5-0.

Bills Following presentation and discussion of the bills it was moved by Dusing and seconded by Johnson that the following resolution be adopted.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city and library bills be and is approved as presented.

Motion passed 5-0.

Building Permits There were no building permits presented at this meeting.

Visitors None

Communications Kathy Sletto provided an update of the progress of the Wheaton-Browns Valley Housing Rehabilitation project. Four jobs have been completed; two jobs have been awarded and construction is in progress; one job will be awarded on February 14th; one home (final inspection) has been scheduled for February 14th; and 24 households have been found to be over-income, ineligible, or have withdrawn their applications.

West Central Initiative provided financial statements as of 12/31/12 for the Browns Valley Growth Fund. The financial statements are:

Browns Valley Growth Fund

Assets	Begin 07/01/12	Activity	End 12/31/12
<i>Cash</i>			
1003 Petty Cash	200.00	0.00	200.00
1049 Union State – Browns Valley	44,695.77	258.69	44,954.46
<i>Subtotal Cash</i>	44,895.77	258.69	45,154.46
<i>Interest Receivable</i>			
1210 Accrued Interest on Loans	1.09	0.00	1.09
<i>Subtotal Cash</i>	1.09	0.00	1.09
<i>Loans Receivable</i>			
1202 Loans Receivable	3,315.90	(153.62)	3,162.28
1203 Allowance For Loan Losses	(700.00)	0.00	(700.00)
<i>Subtotal Loans Receivable</i>	2,615.90	(153.62)	2,462.28
<i>Receivable Due</i>			
1500 Receivable Due	101.40	0.00	101.40
<i>Subtotal Receivable Due</i>	101.40	0.00	101.40
Total Assets	\$47,614.16	\$105.07	\$47,719.23
Liabilities and Net Assets			
3000 Net Assets	\$47,614.16	\$105.07	\$47,719.23
Subtotal Net Assets	\$47,614.16	\$105.07	\$47,719.23
Total Liabilities and Net Assets	\$47,614.16	\$105.07	\$47,719.23

Support and Revenue

4102 Interest Earnings – General	55.89
4104 Interest Earnings – Loans	49.18
<u>Total Support and Revenues</u>	<u>\$105.07</u>
Excess of Support and Revenues over Expenditures	\$105.07

Net Assets for Browns Valley Growth Fund

	Begin 07/01/2012	Activity	End 12/26/2012
3000 Net Assets	47,614.16	105.07	47,719.23
Total Net Assets for BV Growth Fund	\$47,614.16	\$105.07	\$47,719.23

Braun Intertech provided a summary of the Geotechnical Evaluation Report for the City of Browns Valley’s wastewater system improvements.

Lakes Country Service Cooperative provided tables showing the 2012 year-end statistics of drug and alcohol testing that the City participated in.

Dianne Reinart provided a notice that annual Board of Appeal and Equalization has been set for April 9th at 1:00pm in the Browns Valley library meeting room.

Schmitz provided information and registration for the annual Legislative Conference for Cities, Counties and Townships to be held in March in St. Paul.

- Unfinished Business Schmitz provided an update of the liquor store audit and remodeling. Carpet has been ordered, a new subfloor will be put down prior to carpeting and floor tiles have been replaced, stripped and waxed.
- New Business Schmitz shared closing comments and recommendations of the annual audit.
- Department Reports
- Administration The City received dividend checks from Cenex Harvest States.
- Adjournment Motion to adjourn at 5:55pm by Johnson, seconded by Schwagel. Motion carried 5-0

Minutes submitted by: Thomas Schmitz, Administrator/Clerk
Approved by: Brenda Bartz, Mayor