

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Tony Serocki, Bernice Piechowski, Jamie Laroche, and Tom Schmitz. The meeting was called to order at 5:30pm by Vice Mayor Heck.

Additions to the agenda

Six claims were added to the claims list totaling \$665.82.

Consent Agenda

Upon motion from Warren seconded by Miller, the council unanimously approved the minutes of the December 28, 2015, Regular Council meeting with corrections mentioned.

Financial Report

The financial report contained the wrong figures. Schmitz will correct and send out to the council.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Dusing and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$19,875.45 Claims for approval: \$38,936.89 Wages: \$13,227.54

Motion passed 4-0.

Visitors

Terri Osterman from Minnesota Rural Water Association (MRWA) attended the meeting. She presented documentation that is used by MRWA to calculate rate structures and made a recommendation utilizing usage and connection numbers provided by city hall. MRWA provides different types of technical assistance relating to water to Minnesota cities.

Old Business

Motion by Miller with a second by Dusing, council unanimously approved Ordinance Number 152 AN ORDINANCE DEALING WITH RESTRICTING THE RESIDENCY OF CONVICTED SEX OFFENDERS WITHIN THE CITY LIMITS OF BROWNS VALLEY.

New Business

Motion by Dusing with a second by Warren, council unanimously approved Resolution 16-01, RESOLUTION APPROVING THE FINAL 2016 OPERATIONAL BUDGET

Motion by Heck with a second by Miller, council unanimously approved Resolution 16-02, RESOLUTION APPROVING THE CITY OF BROWNS VALLEY'S ORGANIZATIONAL DESIGNATIONS FOR 2016

Motion by Heck with a second by Warren, council unanimously approved the 2016 Federal Mileage Rate of \$0.54 per mile.

Department Reports**Public Works**

The Lion's Club is looking for their benches that were set out by different businesses.

Tony is getting a cost to add extra lighting inside and outside of the grandstand.

The contractors have been grouting the individual services on the sewer pipe that have been lined.

Library

The printer in the library has been replaced as it was having mechanical issues. The old one was purchased through a grant in 2004.

Administration

The general contractor refuses to replace the power cord on the lift station motor that they damaged. The engineers recommend holding back money from the retention funds from contractor payments.

We will not adopt the fee schedule until the council decides what they will do with the utility billing.

There will be a special meeting on January 20 to discuss billing fees. It will be held at 4pm at city hall.

Miller reported that the fire department picked up a truck to be used as a water truck. He reported that they picked up two storage units, a trailer for a water tank and a Kawasaki Mule.

Moved by Heck with a second by Miller and passed unanimously, the meeting was adjourned at 07:18pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Acting Mayor