

Browns Valley Regular City Council Meeting Minutes  
February 23, 2015

- Pledge of Allegiance The Pledge of Allegiance was recited by those in attendance.
- Call to Order The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were Harold Hansen, Mike Heck, Jeanne Dusing, Tony Miller, and Ken Warren. Also in attendance were Lori Goodhart, Paula Pistorius, Brad Bartz, Bernice Piechowski, Tony Serocki, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.
- Agenda Moved by Warren with a second by Miller and passed unanimously, council approved the agenda for February 23, 2015.
- Minutes Moved by Dusing with a second by Hansen and passed unanimously, council approved the minutes of the February 9, 2015 Regular Council meeting.
- Bills Following discussion of the bills and payroll it was moved by Dusing with a second by Warren that the following resolution be adopted.
- BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.
- Motion passed 5-0.
- Visitors None
- Communications Council reviewed report from West Central Initiative Browns Valley Growth Fund.
- Reviewed flyer of the 2015 Safety & Loss Control Workshop. Hansen and Schmitz will attend the Alexandria meeting on March 26.
- Unfinished Business Moved by Dusing with second by Heck and passed unanimously, council approved the revision to the ambulance contract.
- Schmitz gave an update of the paint sponsored by Valspar through West Central Initiative. Valspar isn't going to sponsor this grant again as they have made the grant available for several years and will use the funds for another project.
- It was asked if a resident can live in a house within city limits without utilities being turned on. If there are children in the home Social Services can be contacted. If there are no children in the home the person(s) living there can do so without utilities.
- New Business MN House Bill HF 272 gives cities the right to opt out of putting fluoride in the water. The only benefit to adding fluoride to the water is for tooth decay. There is also a great expense for this benefit.
- Moved by Heck with second by Hansen and passed unanimously, council approved the revision to the emergency medical responder (EMR) contract.
- Council reviewed revisions to the internal control documentation. The document explains how monies are handled within the City to ensure that there are controls in

place to reduce theft or misuse of public funds.

Motion by Dusing with second by Heck and passed unanimously, council approved revisions to the internal control documentation.

Council reviewed several documents in types of elements to strategic planning. The City may start first with establishing a mission statement.

Fire

Department Big Bucks Bingo coming up weekend of 2/28 and looking for secretary to fill the position that Mike Piechowski now holds,

Public Works The dog pound has been finished.

Library The Traverse County Coalition donated a changing table for the women's restroom.

Ambulance Schmitz reported that the ambulance service has approved him as being the manager of the service. He attended the last EMR training in Beardsley to introduce himself and answer questions if the students had any.

Administration CliftonLarsonAllen is in the office conducting the 2014 audit.

The City will be required to have a single audit done due to the amount and use of federal funds for the wastewater project.

The fund accounting program hasn't matched the cash amount of what is actually in the bank. Schmitz asked for the approval to have the auditors to do what is needed to make both amounts balance.

Council Heck shared that Jeff Backer is involved with other representatives to move a bill through the house that would assist in funding part of the coulee project.

Heck and Hansen asked if they could look over the contract between the contractor and City on the wastewater project.

There will be a preconstruction meeting prior to season start up. Council would like to meeting with WSN and USDA prior to a construction meeting. Council is concerned with change orders that have come up last fall.

It was asked if there are more areas that can be sleeved. Serocki explained that he hopes to be able to sleeve the lines by the city park.

At 6:30 council began a work session regarding strategic planning.

Adjournment Moved by Warren second by Miller and passed 5-0, the meeting was adjourned at 7:20pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor