



## Browns Valley Regular City Council Meeting Approved Minutes August 09, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, and City Maintenance Tony Serocki.

Others present: Jan Biewer

**Absent:** Library Director Bernice Piechowski,

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck  
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the agenda.

### **Consent Agenda**

- Upon a motion by Miller with a second by Madison, the Council unanimously approved the regular meeting minutes from July 26, 2021.
- Upon a motion by Madison with a second by Miller, the council unanimously approved the claims for a grand total of \$35,168.37
  - Wages: August 2<sup>nd</sup> = \$10,510.44
  - Claims August 9<sup>th</sup> = \$24,657.93
- The council reviewed the treasurers report and the delinquent report.

### **Department Reports: Ambulance-Fire Department-Public Works-Library**

- Hook submitted a written report
  - Upon a motion by Warren with a second by Miller, the Council unanimously approved for staff to observe November 11<sup>th</sup> Veterans Holiday on Friday November 12<sup>th</sup>.

**Communications: Report from Sheriff office was submitted.**

**Unfinished Business: None**

**New Business:**

- Upon a motion by Warren with a second by Miller, the Council unanimously approved to hire Terry Biewer as Code Enforcement officer.

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**Upcoming Dates:**

- **August 23<sup>rd</sup> 5:30 Council meeting**
- **Closed Monday September 6<sup>th</sup>-Labor Day**
- **Public Meeting Wellhead Protection Plan, Part 2, for the City of Browns Valley September 27<sup>th</sup> 5:30 in the Public Library**
- **Closed November 12<sup>th</sup> to observe Veterans Day.**
- **Public Meeting Truth in Taxation Public Meeting December 6<sup>th</sup> at 6pm in the Public Library**

**Items for council to consider for future:** Budget-Vacant building registration ordinance- EDA Committee- Shop Building-Rates for services

**Next scheduled meeting Monday August 23<sup>rd</sup> at 5:30 PM**

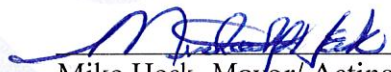
**December's meetings will be held December 6<sup>th</sup> and December 20<sup>th</sup>**

The meeting adjourned at 7:06 pm.

Minutes submitted by:

Approved by:

  
\_\_\_\_\_  
Jodi Hook-Hansen, City Administrator

  
\_\_\_\_\_  
Mike Heck, Mayor/ Acting Mayor