



## Browns Valley Regular City Council Meeting Approved Minutes April 26, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook, Library Director Bernice Piechowski, City Maintenance Tony Serocki, Ambulance Manager Amber Metz, and Attorney Matt Franzese

**Absent:** None

**Others Present:** Donna Stewart, Angela Beacom, Trevor Wright, Gordon LeClair, Brenda Bartz, Zinda and David Vosberg, Todd and Ellen Johnson, and Paul Frisch.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck  
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the agenda.

**Visitors:** Paul Frisch-informed council about the city's current property and causality insurance.

### Consent Agenda

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the regular meeting minutes from April 12, 2021.
- Upon a motion by Warren with a second by Miller the Council unanimously approved the Resolution 21-10 for accepting donation to the City of Browns Valley.
- Upon a motion by Miller with a second by Madison the Council unanimously approved the Resolution 21-11 A Resolution Regarding the Administration of the Minnesota Wetland Conservation Act.
- Upon a motion by Miller with a second by Westbrook the Council unanimously approved the Resolution 21-12 A Resolution Regarding the Administration of the Minnesota Wetland Conservation Act Administrative Responsibility.
- Upon a motion by Madison with a second by Miller, the council unanimously approved the claims for a grand total of \$32,468.16
  - Wages: April 16<sup>th</sup> = \$6,569.67
  - Claims April 26<sup>th</sup> = \$25,898.49

**Department Reports: Ambulance-Fire Department-Public Works-Library**

- Library Director Bernice Piechowski gave verbal report about activities.
- Serocki informed the Council about the baseball fields needing some red aggregate.
  - Upon a motion by Warren with a second by Westbrook the Council unanimously approved to purchase 2 loads of red aggregate.
- Franzese informed council about annexation of Dollar General.
- Hook informed the council the audit is almost completed and Brian Koehn will send out a copy for council to review to answer any questions at council meeting on May 10<sup>th</sup>.

**Communications: None**

**Unfinished Business: None**

**New Business**

- Upon a motion by Miller with a second by Warren the Council unanimously approved of hiring for Ambulance Jessica Homan and Rose Bear.
- Upon a motion by Miller with a second by Warren the Council unanimously approved to table Ordinance Enacting Section 120.24 an Ordinance requiring criminal background checks of potential new tenants at rental properties in the city of Browns Valley.
- Upon a motion by Miller with a second by Madison the Council unanimously approved to appoint Lois Hutmacher to the Library Board.

**Other Business:**

- Upon a motion by Westbrook with a second by Madison the Council unanimously accepted Tony Serocki request to remove his name from animal control officer.

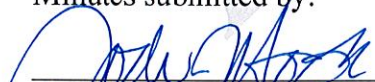
**Upcoming Dates:** May 3<sup>rd</sup> -7<sup>th</sup> Minnesota Clerks and Finance training by Zoom

**Items for council to consider for future:** Brian Koehn-audit review

**Next scheduled meeting Monday May 10 at 5:30 PM**

The meeting adjourned at 6:37 pm.

Minutes submitted by:

  
\_\_\_\_\_  
Jodi Hook, City Administrator

Approved by:

  
\_\_\_\_\_  
Mike Heck, Mayor/ Acting Mayor