

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mayor Mike Heck, Council Members Ken Warren, Tony Miller, and Ken Westbrook. Absent Neil Madison. Also in attendance were Librarian Bernice Piechowski, Public Works Director Tony Serocki, City Attorney Franzese, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

### **Additions to the Agenda**

Additions to the agenda were:

- Add the claim for CHS INC in the amount of \$352.00
- Revisit shop bid from Structural Materials, Inc.
- Pump flange at lift station

Upon a motion by Warren with second by Miller, the Council approved with a vote of 4-0 the additions to the agenda.

### **Consent Agenda**

Upon a motion from Warren and second by Westbrook, the Council approved with a vote of 4-0 the minutes of the Regular Council meeting of March 25, 2019 with noted changes.

### **Revenue Statement**

Upon a motion from Miller with second by Warren, the Council approved with a vote of 4-0 the revenue statement from the month of March, 2019.

### **Financial Statement**

Upon a motion from Warren with second by Miller, the Council approved with a vote of 4-0 the financial statement for April 8, 2019.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Westbrook and second by Miller, the Council with a vote of 4-0 passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00      Claims for approval: \$20,436.24      Wages: \$12,158.93

### **Memorials/Donations**

Upon a motion from Warren and second by Westbrook, the Council approved with a vote of 4-0 Resolution 19-08, A Resolution Accepting A Donation to the City of Browns Valley.

### **Visitors**

Doug Host, the City's auditor, provided the council with the findings of the 2018 audit. Host stated that the City is doing well and is financially stable. A copy of the City's financial report can be seen at the Library or City Hall.

Upon a motion from Miller with second by Westbrook, the Council approved with a vote of 4-0 the 2018 financial statements and audit.

### **Building Permits**

Upon a motion from Westbrook and second by Warren, the Council approved with a vote of 4-0 the building permit for Curt Powers to building an addition onto his attached garage.

Upon a motion from Miller with a second by Warren, the Council approved with a vote of 4-0 the building permit for Jerome Johnson to reroof the house and garage located at 211 West Broadway.

### **Correspondence**

The Council reviewed the list of delinquent utilities for the month of March.

The Council reviewed a list of LGA amounts for cities approximately the size of Browns Valley.

### **Unfinished Business**

The Council reviewed the existing building permit and a proposed document that would be given to residents that live in the floodplain and would like to build onto their property.

Upon a motion from Warren with second by Westbrook, the Council approved with a vote of 4-0 to table the discussion of adding the supplemental document for a building permit for building in a floodplain.

Heck reported a discussion he had with Representative Backer regarding the discussion between Dianne Radermacher about contributing to a fund for bridge maintenance of the bridges on the diversion. Franzese said that he would follow up with Radermacher regarding documentation identifying that the City is required to contribute to the bridge maintenance fund.

### **New Business**

Upon a motion from Miller with second by Warren, the Council approved with a vote of 4-0 Resolution Number 19-09, A Resolution By The Browns Valley City Council Requesting The Auditor Of Traverse County To Impose A Special Assessment.

Upon a motion from Miller with second by Warren, the Council approved with a vote of 4-0 to purchase the Mueller Mi.Net Migratable AMI long range mobile system from Milbank Winwater Works in the amount of \$11,202.00.

Upon a motion from Heck with second by Miller, the Council approved with a vote of 4-0 the liquor licenses for Cheetah, Incorporated, dba. Browns Valley Liquor Store and the American Legion 58, dba. William Krensing Post.

Schmitz reported that he assessed the area West of the County property by the recycling building. He said that the County owns three of the five lots along Second Avenue South. He said that the lots are 50' side and do not run to the south far enough to build a shop as large as what has been proposed. He said that Heck had stepped off a lot that Lee Hansen owns west of his business and found that this lot wouldn't be large enough to build the building at the proposed size.

### **Library**

Piechowski reported that this week is National Library Week. The Library held an open house and program today with Magic Bob as the presenter. She reported that the preschool through fourth grade from the Browns Valley School as well as 18 other children that are home schooled from the area and 25 adults attended the program.

Piechowski reported that she has been busy trying to finalize programming for the summer.

### **Public Works**

Serocki reported that the mounting brackets on the main lift station are deteriorating to the point that when the pump motor starts, the motors can be displaced from the brackets. There are three pumps in the lift station and they all need to be replaced. Serocki believes that the mounting brackets should be replaced within the next two years. He said that he would like the City's engineering firm identify how the wastewater can be bypassed while the brackets are being worked on. The Council agreed that the brackets should be replaced sooner than later.

Serocki reported that the our district engineer from the MN Department of Health and the circuit specialist from Minnesota Rural Water will be in Browns Valley on April 16 to identify where to start working on this summer's water gate valve replacement project. He will also be giving Schmitz public education material prior to and during the project.

Serocki reported that the exit point of the storm drain has been compressed to approximately three inches restricting the flow of water off of the streets.

### **Attorney**

Franzese reported that Reiner Construction asked to have a mediation session to try to finalize the wastewater project. The City Administrator, Public Works Director, one Council member, the City's engineer, and Franzese should be in attendance for this meeting. He advised the Council to give Schmitz the authority to settle the mediation should an agreement be achieved.

Upon a motion from Warren with second by Miller, the Council approved with a vote of 4-0 to give Schmitz the authority to settle the lawsuit at mediation if an agreement can be achieved.

Upon a motion from Miller with second by Westbrook, the Council approved with a vote of 4-0 to close the meeting pursuant to M.S.A. §13D.05, Subd. 3(b) in order to discuss matters permitted by the attorney-client privilege. Preliminary allegations regarding someone subject to the City's authority.

Upon a motion from Heck with second by Miller, the Council approved with a vote of 4-0 to open and resume the regular scheduled meeting of the Browns Valley City Council.

Upon a motion from Heck with second by Westbrook, the Council approved with a vote of 4-0 to set up a hearing with John Tchida regarding violations that the City is aware of at the Browns Valley Liquor Store.

Meeting was adjourned by Heck at 8:10 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Michael J. Heck, Mayor