

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were: Mayor Hansen, Members: Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance: Wayne Hoffart, Paula Heinje, Brad Bartz, Bernice Piechowski, Tony Serocki, Mike Jacobson, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen

Additions to the Agenda.

- Quit Claim Deed Union State Bank-The East 2.00 feet of Lat 12, Block 12, Original Plat of Browns Valley,
- Claim from Serocki Excavating in the amount of \$374.14,
- Claim from Madison National Life Insurance in the amount of \$16.78,
- All claims totaling \$23,508.03.

Motion by Miller with second by Madison, council unanimously approved the additions to the agenda.

Consent Agenda

Upon motion from Warren seconded by Madison, the council unanimously approved the minutes of the May 11, 2018, Regular Council meeting.

Financial Statements

Motion by Heck with second by Warren, council unanimously approved the June 25, 2018 Financial Report.

Monthly Revenues

Council reviewed the Revenues by Department for the months of February, March, April, and May, 2018.

Bills

Following presentation and discussion of claims to be paid, a motion was made by Madison and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00	Claims for approval: \$23,508.03	Wages: \$8,379.86
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Motion passed 4-0.

Memorials / Donations

Motion made by Miller with second by Heck to accept the following donations to these city departments:

In memory of/from	Department for Donation	Amount donated
Shirley Hoffman	Ambulance	\$250.00

Visitors

Paula Heinje addressed the council about the feral cat problem within the City. She proposes to provide the service and cost of spaying or neutering 10 feral cats. She also will provide the service for an additional 10 feral cats if someone would pick up the cost for her medications and supplies. It was discussed that the offer should be for feral cats that have been trapped by the Public Works Department.

Motion by Warren with second by Hansen to accept Paula Heinje's offer to spay or neuter 10 feral cats at her cost and the offer to spay and neuter an additional 10 feral cats at her cost and cost of medication and supplies coming from the City. It is agreed that offer only comes from feral cats brought in from the City Public Works department. Motion passed 4-1. Member Heck voting no.

Wayne Hoffart addressed the council regarding the engineering report of the basement and roof of his home's located at 302 W Broadway.

Building Permit

Motion by Warren with second by Heck, council unanimously approved building permit for:

- #2 Welding: to pour a 20' X 28' concrete apron in the front of his shop located at 326 Third St. No. and #2 Welding: to add a 12' X 30' addition to the shop.
- Darlene Schaunaman: to replace the existing deck on house located at 203 2nd St. So.
- James Neilan: to replace windows in existing opening in house located at 405 Ash St. SE.

Correspondence

Library Board minutes from May 21, 2018

Schmitz provided the council with a list of delinquent utilities

Unfinished Business

Schmitz reported that Dave Dombrowski had informed him that the front wall of the city shop building needs support into the roof. The flashing between the roof and wall has been torn from a possible high wind event. Schmitz had taken pictures from the shop attic showing daylight at the transition of the roof and brick wall. Dombrowski recommended contacting the City's insurance company.

Motion by Madison with second by Warren to not recover or repair the roof on the maintenance building.

Council discussed erecting a new maintenance building. A committee of Heck, Warren and Serocki will research needs, size and costs of a new maintenance building.

Schmitz reported that he spoke with Kit Johnson, County Auditor, about the assessments on 772 W Broadway, Browns Valley. Johnson stated that the property didn't sell during the last tax forfeiture sale possibly due to the high amount of assessments against it. He recommended that the City either reduce or forgive the amount the City has assessed to the property so that it may possibly be sold and back onto the tax base.

Motion by Warren with second by Hansen to reduce the assessment to \$300.00 on 772 W Broadway. Motion passed 3-2. Miller and Madison voting no.

Warren stated concerns regarding 2018 withdrawals from the ambulance savings passbook. The withdrawals will need to be accounted for during the 2018 audit.

Motion by Heck with second by Madison, council unanimously approved Resolution 18-08 A Resolution Ordering The Abatement Of Conditions Creating A Nuisance And A Hazardous Property Existing At 112 2nd Street North, In The City Of Browns Valley.

New Business

Schmitz reported that he had spoken with the City's auditor and asked if the City could donate toward the

American Legion. He stated that it is against State statute to make a donation to it. It was suggested that the Browns Valley American Legion officers to meet with the Wheaton American Legion's officers. Motion by Warren with second by Heck, council unanimously approved Resolution 18-07, A Resolution By The Browns Valley City Council Requesting The Auditor Of Traverse County To Impose A Special Assessment.

Department Reports

Fire Department

Chief Bartz reported that the department had a meat raffle at Rosebud RV Park that turned out well. He also reported that there was good attendance during the street dance. The fire department purchased a portable generator that can be used at the apartments during power outages if needed. Bartz reported that they were taking the fire department vehicles to CS Diesel for service. The next Bartz's agenda is to prepare the overhead door opening for the new door on the building.

Library

Piechowski reported that they had a successful turnout during the taco feed. She provided an update of future activities during the rest of the summer.

Attorney

Franzese reported activities that he is working on.

Administration

No report.

Moved by Hansen to adjourn the meeting at 07:22pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor