

Browns Valley Regular City Council Meeting Approved Minutes  
June 8, 2020

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were, acting Mayor Ken Warren, Tony Miller, Neil Madison, and Ken Westbrook. Also, in attendance was City Administrator Jodi Hook, City Maintenance Tony Serocki, Library Director Bernice Piechowski.

Visitors: Jeff Haanen

The meeting was called to order at 5:30 p.m. by Ken Warren acting Mayor

**Absent:** Mayor Mike Heck

**Additions to the Agenda**

- Permit Jeff Fox-re-roof
- Jeff Haanen Public Comment

Upon a motion by Madison with a second by Westbrook, the Council unanimously approved the additions to the agenda.

**Public Comment:** Jeff Haanen spoke on dike that he constructed to ask for City approval.

- Upon a motion by Westbrook and second by Madison the Council unanimously approved to draft letter with Attorney Matt Franzese and Jeff Haanen to work out details about the dike.  
After discussion with Darren Wilke he said basically we need him to remove the dike unless he wants to quickly pursue engineering options that show it does not have a significant impact on floodplain flows, it wouldn't matter if city approves it.

**Consent Agenda**

- Upon a motion by Westbrook and second by Madison, the Council unanimously approved the minutes of the Regular Council meeting on May 26<sup>th</sup>, 2020.
- Upon a motion from Miller and a second by Madison, the Council unanimously approved Resolution 20-11, A Resolution Accepting A Donation to The City of Browns Valley for donations made to the Browns Valley Ambulance Service
- Following presentation and discussion of claims to be paid, and employee wages, upon a motion by Miller and second by Westbrook, the Council unanimously approved as presented.
  - Wages: May 31<sup>st</sup>, \$9,753.29
  - Claims June 8<sup>th</sup>, \$32,293.13
- Upon a motion from Miller with a second by Madison, the Council unanimously approved the financial statement of the month of May, 2020.
- Delinquency report of utility service was reviewed.

**Unfinished Business**

- Public Works Building (to be discussed at Special Meeting on June 9<sup>th</sup>)

**New Business**

- Enactment of Ordinance Section 54.01 (C) was discussed and was tabled for more information in reviewing of Ordinance Chapter 51 through 54
- Chambers Checks was discussed and was tabled for more information.
- Review MPCA State Disposal System Permit was discussed. This permit will be good for 10 years.

**Head Department Reports were given.**

- Upon a motion by Miller and second by Westbrook the Council unanimously approved City Maintenance Tony Serocki request of purchasing a water pump of \$7500.00 and drafting a letter of intent to purchase.

**Items for council to consider for future:**

**Revisions or Amendments of Ordinance 54:01 Chapters 51-54.**

**Special Meeting to discuss building shop.**

**Traverse County Meeting June 10<sup>th</sup> 8:30am.**

**Next scheduled meeting June 22<sup>nd</sup> 5:30PM**

The meeting adjourned at 7:00 pm.

Minutes submitted by:

Approved by:

Jodi Hook, City Administrator

Mike Heck, Mayor