

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Ken Warren, Tony Miller, Neil Madison and Ken Westbrook. Also in attendance were Samantha VanWechel from West Central Initiative, Public Works Director Tony Serocki, Librarian Bernice Piechowski, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Additions to the agenda were:

- The addition of claims from Browns Valley Cenex in the amount of \$93.32, CHS Inc. in the amount of \$1,020.00 and Ambulance Claims Processing in the amount of \$150.00.
- Utility delinquency report.

Total claims to be approved for this meeting were \$25,938.18.

Upon a motion by Westbrook with a second by Miller, the Council unanimously approved with a vote of 5-0 the additions to the agenda.

Consent Agenda

Upon a motion from Miller and second by Warren, the Council unanimously approved the minutes of the Regular Council meeting of August 26, 2019.

Revenues for August

Upon a motion from Warren with a second by Westbrook, the Council unanimously approved the revenues from August, 2019.

Financial Statement

Upon a motion from Warren with a second by Madison, the Council unanimously approved the financial statement of September 9, 2019.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Heck and second by Madison, the Council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Claims for approval: \$25,938.18 Wages: \$12,669.23

Memorials/Donations

Upon a motion from Miller with a second by Westbrook, the Council unanimously approved Resolution 19-23, A Resolution Accepting A Donation To The City Of Browns Valley.

Visitors

Samantha VanWechel of West Central Initiative provided and update regarding their mission and activities within the City as well as the region.

Correspondence

Council read responses to questions that were sent and through phone calls to North Country Food Bank regarding their request for a donation toward a new building. The Food Bank has also made a request to the

Traverse County Board for a donation toward the building. Following discussion, a motion was made by Madison with a second by Heck to not contribute towards North Country Food Bank's new building. Motion passed 4-1 with Westbrook voting against the motion.

Council reviewed a list of utility accounts that are delinquent. The water will be shut off tomorrow, Tuesday, if the accounts are not paid in full by 9:15am.

Unfinished Business

Schmitz reported that he had received reports of the inspection for asbestos of the homes located at 114 Washington Street North and 501 2nd Street North. The reports state that the floor linoleum and mastic at 114 Washington St. No. contains over 1% asbestos and needs to be removed prior to any abatement. The slate siding on 501 2nd St. No. will need to be removed as well. Schmitz stated that Fire Chief Bartz removed the siding over the Labor Day weekend and the house was burnt during their monthly meeting.

Schmitz reported that the attorneys, engineer, Reiner Contracting, Inc., and City are working to finalize the settlement agreement and release of the construction of the wastewater project. There is a small amount of terminology that needs to be agreed upon between the two parties.

Schmitz provided an update in the progress with the building located at 302 W Broadway.

New Business

During the last meeting, it was mentioned again that there are residents that do construction projects without getting a building permit. During that meeting Mike Jacobson was asked what other cities do when this happens. His response was that some cities charge double the fee when a project is started without the resident getting a permit approved by the inspector and the city. Schmitz asked how the Council would like to permitting when this issue happens. Schmitz asked that the Council think about it and he will put it on the next meeting's agenda to be discussed. Schmitz will inquire how other cities treat this situation and report back to the Council.

Schmitz read a letter from the County Auditor making the City aware of a new Presidential Nomination Primary (PNP) on March 3, 2020. The PNP will take the place of party caucuses appointing their candidate for election.

Upon a motion from Heck with a second by Warren, the Council unanimously approved Resolution Number 19-24, A Resolution Designating The Polling Place For The City Of Browns Valley.

Madison asked about the gravel trucks that he found. Serocki, through his frustration, informed the Council than they need to decide on how much they want to spend on a gravel truck. He said that they didn't give him direction on what they wanted to spend when looking for a plow truck. He continued by saying, "He brought information on a dump truck and it got approved, but for some reason or another we didn't go get it." He stated that no one has given any direction, or suggestion as to price they are willing to spend, whether or not the truck can have rust or none.

Upon a motion from Miller with a second by Westbrook, the Council unanimously approved to have Serocki research for a gravel truck in the price range between \$10,000.00 and \$20,000.00.

Library

Piechowski reported that the pictures displayed in the Library's meeting room were taken from the international space station by Karen Nyberg a Vining, Minnesota native. The exhibit is on loan from the Henning Landmark Center. On September 16, there will be a curator talk at the Library by the person that created the exhibit.

Public Works

Serocki reported that they will rebuild hydrants during the upcoming weeks.

Administrator

Schmitz reported that Amber Doschadis called to inform us that they received the final easement. A meeting with Representative Backer, Doschadis, Mike Heck, and Schmitz has been set for September 17 at City Hall. Representative Backer will discuss what he is working on and planning in the future with the coulee project.

The meeting adjourned at 7:02 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor