



Browns Valley Regular City Council Meeting Unapproved Minutes August 24, 2020

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Tony Miller, Neil Madison, and Kenny Westbrook. Also, in attendance were City Administrator Jodi Hook, Library Director Bernice Piechowski, City Attorney Matt Franzese, Ambulance Manager Amber Metz, Mike Toelle, Kent Rohr-WSN and City Maintenance Tony Serocki by phone.

Absent: None

The meeting was called to order at 5:30 p.m. by Mike Heck

The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Miller, the Council unanimously approved the additions to the agenda: Building Permit – 217 3rd St. South

Consent Agenda

- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the August 10, 2020 Regular Meeting Minutes.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved Resolution 20-17, A Resolution Accepting a Donation to the City of Browns Valley.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved Resolution 20-18, A Resolution Accepting Coronavirus Relief Fund to the City of Browns Valley.
- Upon a motion by Westbrook with a second by Miller the Council unanimously approved the Claims-
 - Wages: August 16 = \$6,110.83
 - Claims August 10 = \$37,187.28 Additional –Farm and Home Publishers \$98.00, Serocki Excavating \$2062.40, OtterTail Power for street lights.

Unfinished Business

- Discussion was made on the Public Works Maintenance Building Upon a motion by Westbrook with a second by Madison, the Council voted 4-1 to approve the hiring of WSN for engineer.
- Upon a motion by Westbrook with a second by Madison the Council unanimously approved to submit a loan application from Minnesota Rural Water Association to be utilized for the Public Works Maintenance Building.

New Business

- Covid Funds to be utilized on new ambulance was tabled at this time.

- Available lot at 120 Blaine will require sealed “AS IS” bids for the property as soon as the city has completed cleanup of just the 20x18 garage. The buyer will need to sign contract that needs to be signed up front for deadline on cleanup.
- BV Sign for relocation on Reed’s property was discussed and Hook will inquire with Overland to see if sign is acceptable to leave as is.
- 6:35 pm. Upon a motion by Westbrook with a second by Warren the Council unanimously approved to close the meeting to develop or consider offers or counteroffers for the lease of farm land property that the city owns.
- Upon a motion by Westbrook with a second by Warren the Council unanimously approved to open the meeting.
- Upon a motion by Madison with a second by Miller the Council unanimously approved to receive bids for 301.44 acres on a 2-year contract. The bids will be opened at the meeting on October 12th 2020 at 6 pm. Anyone who has submitted a bid and is present at the meeting may raise their bid after the bid opening until a high bidder is determined.
- Upon a motion by Madison with a second by Warren the Council unanimously approved building permit at 217 3rd St S.

Other Business

Head Department Reports were given. Ambulance-Fire Department-Public Works-Library Grant Funds to be reimbursed for decimation.

Communications: Folsom Township extra funds for COVID

Upcoming Dates: Hook out of Office Aug 26 & 28th

Items for council to consider for future: Budget and Bids

Next scheduled meeting Monday September 14th at 5:30PM

The meeting adjourned at 8:00 pm.

Minutes submitted by:



Jodi Hook, City Administrator

Approved by:



Mike Heck, Mayor/ Acting Mayor