



Browns Valley Regular City Council Meeting Approved Minutes June 27, 2022

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Kenny Westbrook, Neil Madison, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Code Enforcement Officer Terry Biewer, Library Director Bernice Piechowski.

Absent: None

Others present: Scott McNamara-Prairie Sun Bank, Jan Biewer, Edith Foren and Friend

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Public Hearing: None

Agenda: Upon a motion by Miller with a second by Westbrook, the Council unanimously approved the agenda.

Visitors: Lloyd Heaney Historical Society. Heaney informed council the deterioration of the Sam Brown Cabin. Council informed Hook-Hansen to inquire about property being in the Historical Society.

Consent Agenda

- Upon a motion by Madison with a second by Warren, the Council unanimously approved the Regular Meeting Minutes from May 23, 2022.
- Upon a motion by Miller with a second by Madison, the council unanimously approved the claims for a grand total of \$34,778.72 Wages: June 16th = \$7,751.02 Claims June 27 = \$27,027.70

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Code Enforcement Officer Biewer gave a verbal report on actions done to enforce City ordinances.
- Serocki gave verbal report on public works items.
- Library Director Bernice Piechowski gave verbal report about activities.
- Hook-Hansen gave verbal report on administrative items completed in the office.

Communications: None

Unfinished Business:

- Agreement of lease with option to purchase with the Prairie Sun Bank was reviewed. Revisions were made and sent to Prairie Sun Bank for approval.

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New Business:

- Hook-Hansen gave a preliminary budget to the council for review.
- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the approval for Mayor Heck to sign the Purchase Agreement for sale of property to the bank.
- Upon a motion by Westbrook with a second by Miller, the Council unanimously approved Mayor Heck signing the agreement of lease with option to purchase only after an agreement has been made with the bank specifying the specs for the City Shop and the subsequent bidding of said project, all of which will go onto Exhibit A of the agreement.

Other Business:

Upcoming Dates: July 11th for Tax Increment Financing Public Hearing David Drown & Associates


Items for council to consider for future:

Next scheduled meeting Monday July 11 at 5:30 p.m.

The meeting adjourned at 6:33 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor/ Acting Mayor