



Browns Valley Regular City Council Meeting Approved Minutes July 12, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, and City Maintenance Tony Serocki
Others present: None

Absent: None

The meeting was called to order at 4:00 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Madison, the Council unanimously approved the agenda with additions of reviewing of annexation resolution.

Consent Agenda

- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the regular meeting minutes from June 28, 2021.
- Upon a motion by Westbrook with a second by Warren, the council unanimously approved the claims for a grand total of \$36,834.74
 - Wages: July 1st = \$10,564.04
 - Claims July 12th = \$26,270.70
- Upon a motion by Madison with a second by Miller the Council unanimously approved the Resolution 21-17 A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Browns Valley on behalf of the its City Attorney.
- The council reviewed the delinquent report.
- Upon a motion by Miller with a second by Madison the Council unanimously approved the treasurers report.

Department Reports: Ambulance-Fire Department-Public Works-Library

- Library Director Bernice Piechowski gave verbal report about activities.
- City Maintenance Tony Serocki stated that the public bathrooms have been vandalized. The public bathrooms will be locked and the council discussed about security cameras to be installed.

Communications: None

Unfinished Business:

- Upon a motion by Miller with a second by Westbrook, the council unanimously approved the 515 2nd St N building permit with Mike Jacobson official building inspector signature.
- Upon a motion by Miller with a second by Warren, the council unanimously approved the Resolution 21-13 A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT.

New Business:

- The council reviewed the CHS to contract propane for 2021-2022 and decided to continue to purchase as we use.
- Upon a motion by Madison with a second by Westbrook, the council unanimously approved the Code Enforcement Officer Position job description and to announce job opening.
- Upon a motion by Warren with a second by Madison, the council unanimously approved the City of Browns Valley Complaint Policy.
- Security Camera options were discussed as staff inquired about security cameras with local company vs ordering on line. Upon a motion by Warren with a second by Westbrook, the council unanimously approved to purchase 1 camera and contract from Arlo company.
- Hook-Hansen presented two potential ordinances for the council to consider upon review the council decided not to move forward at this time in consideration of the current work load that is already in place for the upcoming Code Enforcement Officer Position.

Other Business:

Upcoming Dates:

- **Annexation of Dollar General July 26th 5:30 Meeting**
- **Public Meeting Wellhead Protection Plan, Part 2, for the City of Browns Valley September 27th 5:30 in the Public Library**

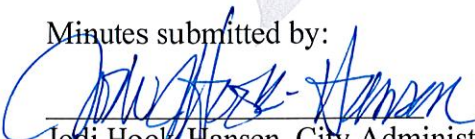
Items for council to consider for future: EDA Committee- Shop Building- Potential Ordinances

Next scheduled meeting Monday July 26 at 5:30 PM

December's meetings will be held December 6th and December 20th

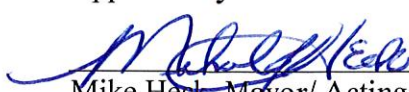
The meeting adjourned at 5:50 pm.

Minutes submitted by:



Jodi Hook-Hansen, City Administrator

Approved by:



Mike Heck, Mayor/ Acting Mayor