



**Browns Valley Regular City Council Meeting Approved Minutes  
November 28, 2022**

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Maintenance Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer and City Attorney Matt Franzese.

**Absent:** None

Others present: Jan Biewer, Devan Dobbs, Edith Foren, Dale Dobbs, Kayla Schmitz, and Chief Fire Department Brad Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck.  
The Pledge of Allegiance was recited by those in attendance.

**Public Forum: None**

**Agenda**

Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the agenda.

**Visitors:** Paul Frisch-LMC Insurance appeared to discuss the Auto and Property Schedule for 2023.

**Consent Agenda**

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the November 14, 2022, Regular Meeting Minutes.
- Upon a motion by Warren with a second by Madison, the Council unanimously approved the claims for a grand total of \$20,151.00 Wages: November 15<sup>th</sup> = \$7,564.36  
Claims: November 28<sup>th</sup> = \$14,586.64

**Department Reports:**

- Chief Fire Dept Brad Bartz informed Council that grant funds have not been received for the reimbursement of the hoses, the 6-wheeler had fuel pump and air cleaner replaced. Bartz also discussed with the Council about equipment that could be surplus. (1.) 1985 Chevy Fire Truck P10 (2.) 1986 Chevy Tanker Truck (3) 1988 Fire Truck. (4) old red City maintenance truck.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved to advertise to sell surplus equipment on sealed bids at 5:30p.m. on Dec 19<sup>th</sup> meeting.
- Library Director Piechowski gave verbal report about activities.
- Code Enforcement Officer Biewer gave verbal report on actions done to enforce City ordinances and items completed in the office. Biewer also informed Council that he received an inquiry for a chicken permit and an application was sent out. The application has not been received and will handle it when application comes in.
- City Administrator Hook-Hansen gave verbal report on administrative items completed in the office. Hook-Hansen also informed Council of non-complaint rental licenses and asked how to proceed.

**Browns Valley Regular City Council Meeting Approved Minutes  
November 28, 2022**

- Upon a motion by Warren with a second by Madison, the Council unanimously approved to authorize City Attorney Matt Franzese to move forward with lawsuit to become compliant.
- City Maintenance Serocki gave verbal report on public works items completed. Serocki also informed Council that the gear box will need replacing.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved for Serocki to purchase the new JD Gear Box.

**Communications: None**

**Unfinished Business: None**

- Discussion on Library Budget was tabled.
- Upon a motion by Heck with a second by Madison, the Council unanimously approved to the agreement to attempt to have the contract price reduced from \$130,000 down to \$100,000. 40hrs per week at \$48per hour for 52 weeks. In addition to wanting to keep the same services in place, the Council also wants to see the contract amended to include the following: providing a report detailing when deputies are patrolling in Browns Valley; to have a deputy attend a council meeting for report

**New Business:**

- Upon a motion by Miller with a second by Madison, the Council unanimously approved of not waiving the monetary limits on municipal tort liability established by MN Stat 466.04.

**Other Business:**

**Upcoming Dates:**

December 5th TNT Hearing

December 19th Final Tax Levy to County Auditor-Open bids for surplus equipment

**Items for council to consider for future:** Union Rep meeting-Sheriff's contract-EDA

**Next scheduled meeting Monday December 5<sup>th</sup> at 5:30 p.m.**

The meeting adjourned at 7:05 p.m.

Minutes submitted by:

Approved by:

\_\_\_\_\_  
Jodi Hook-Hansen, City Administrator

\_\_\_\_\_  
Mike Heck, Mayor / Acting Mayor