

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Tony Miller, Neil Madison, Ken Warren and Ken Westbrook. Also in attendance were Public Works Director Tony Serocki, Library Director Bernice Piechowski and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Additions to the agenda were:

- Delinquency Report for utilities
- Bid for the demolition of the laundromat
- Upper Minnesota River Watershed District change of date on invoice
- Transfer of funds from Ambulance savings

Total claims to be approved for this meeting were \$47,776.33.

Upon a motion by Miller with a second by Warren, the Council unanimously approved the additions to the agenda.

Consent Agenda

Following presentation of the last meeting's minutes, a motion was made by Miller and seconded by Warren. The Council unanimously approved the minutes of the Regular Council meeting of December 23, 2019 with corrections.

Financial Statement

Upon a motion from Miller with a second by Warren, the Council unanimously approved the financial statement of January 13, 2020.

Bills

Following presentation and discussion of claims to be paid, and employee wages, upon a motion by Westbrook and second by Miller, the Council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$29,003.52 Claims for approval: \$47,776.33 Wages: \$14,196.10

Memorials/Donations

Upon a motion from Miller with a second by Warren, the Council unanimously approved Resolution 20-01, A Resolution Accepting A Donation To The City Of Browns Valley for donations made to the Browns Valley Ambulance Service.

Correspondence

Council reviewed:

- Discussion was held on the Capital Account balance.
- Delinquent utility bills

Unfinished Business

Discussion was held on the update on 302 West Broadway. The Attorney is still waiting to hear from the judge on the decision from the hearing.

Discussion was held on updates for the public works building. There is a bid from Goodhart Excavating for removal of the laundromat. Motion by Westbrook, second by Miller to accept the bid and go ahead and remove the laundromat yet this winter if possible. Motion was unanimously passed.

New Business

Discussion was held on the approval of a truck purchase and the sale of the old gravel truck. Motion by Warren, with a second by Miller, with motion carried unanimously to sell the Mack plow truck. Motion by Miller, second by Warren to approve the purchase of the 2003 Sterling plow truck and the check for the truck purchase. Motion was unanimously passed.

Motion by Miller, second by Westbrook, to approve Erica Fischer to serve on the Browns Valley Public Library Board. Motion was unanimously passed.

Motion by Miller, second by Madison, to have Hoffman Electric replace the off-peak controller between the propane furnace and the electric furnace in the back room of the library. Motion was unanimously passed.

Motion by Miller, second by Warren, to approve the Services Agreement with Attorney Matthew Franzese for one year of legal services. Motion was unanimously approved.

Discussion was held on Resolution 20-02, A Resolution Approving the City of Browns Valley's Organizational Designation for 2020. Motion was passed unanimously after a motion by Miller and a second by Madison.

Discussion was held on an Amendment to Ordinance Chapter 120, An Ordinance Dealing with Residential Rental Properties in the City of Browns Valley. Motion by Miller, second by Westbrook to accept the amendment. Motion was passed unanimously.

Approval for payment to Houston Engineering in the amount of \$6,583.31 for services provided for the Browns Valley Toelle Coulee Flood Mitigation Project was discussed. Motion by Miller, second by Madison to approve payment. Motion was passed unanimously.

Discussion was held on achievable goals for the City of Browns Valley for Fiscal Year 2020.

Discussion was held on the fee schedule for dangerous or potentially dangerous dogs. A motion was made by Warren, second by Westbrook to set the amount at \$150. Motion was passed unanimously.

Upon a motion by Miller, second by Westbrook, the Council unanimously passed a motion to transfer \$50,000 from the ambulance passbook savings account at Union State Bank to purchase a CD at First Independent Bank at Beardsley. The money will be moved due to a larger interest rate at FIB.

Discussion was held on the Administrator interviews that were held earlier in the day.

Public Works

Public Works Director Serocki reported on the plow truck that was just purchased. They have begun using it to haul snow.

Library

Library Director Piechowski reported that she is working on upcoming programs.

Administrator

Administrator Schmitz reported that Traverse County will be placing a stop sign at the intersection of 1st Street South and 2nd Ave South by the school to slow down the traffic. They will also be placing some SLOW signs near the school for the safety of the school children.

Minutes submitted by:

Thomas A Schmitz, Clerk

Approved by:

Mike Heck, Mayor