



## Browns Valley Regular City Council Meeting Approved Minutes May 10, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook, Library Director Bernice Piechowski, and City Maintenance Tony Serocki

**Absent:** None

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck  
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the agenda with additions of street light on West Broadway.

**Visitors:** Brian Koehn-CPA City Auditor-Koehn reviewed the 2020 audit with council.

### Consent Agenda

- Upon a motion by Madison with a second by Westbrook, the Council unanimously approved the regular meeting minutes from April 26, 2021.
- Upon a motion by Westbrook with a second by Miller, the council unanimously approved the claims for a grand total of 30,682.38
  - Wages: May 1<sup>st</sup> = \$9,379.17
  - Claims May 10<sup>th</sup> = \$21,303.21
- Upon a motion by Miller with a second by Madison the Council unanimously approved the treasurers report.
- The council reviewed the delinquency report.

### Department Reports: Ambulance-Fire Department-Public Works-Library

- Library Director Bernice Piechowski gave verbal report about activities.
- Serocki reported on water meters, well house flow meter off by over 5%, sewer quote at park, extra street light cost per month for resident and replaced Valley Soft Water curb stop.
  - Upon a motion by Warren with a second by Westbrook the Council unanimously approved to have Serocki Exc. install 8 sewer sites at the park.
- Hook will inquire about Wi-Fi for the park to have customers pay as you go, tax increment financing (TIF), the American Rescue plan and insurance on the Browns Valley signs.

**Communications: None**  
**Unfinished Business: None**

**New Business**

- Upon a motion by Miller with a second by Madison the Council unanimously approved of the 2020 audit.
- Upon a motion by Miller with a second by Westbrook the Council unanimously approved building Permit on 113 Jefferson St. S.

**Other Business:**

- Resident requested additional street light near house. With discussion among the council and other residents requested extra lighting that was turned down the council denied resident's request for additional street light.
- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved Student Drop Off Zone sign at the school.

**Upcoming Dates:**

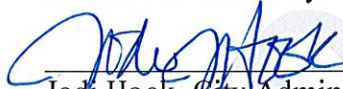
- **May 10 & 11- Flushing Hydrants**
- **May 31 - Office Closed**

**Items for council to consider for future:** EDA Committee- Annexation of Dollar General-Rental Ordinance- Shop Building.

**Next scheduled meeting Monday June 14 at 5:30 PM**

The meeting adjourned at 7:24 pm.

Minutes submitted by:

  
\_\_\_\_\_  
Jodi Hook, City Administrator

Approved by:

  
\_\_\_\_\_  
Mike Heck, Mayor/ Acting Mayor