

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were: Mayor Hansen, Members: Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance: Bernice Piechowski, Brad Bartz, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen

Additions to the Agenda

Schmitz requested that the council either discuss terms for contract negotiations with the law enforcement contract or appoint a committee.

Motion by Madison with second by Heck, council unanimously approved the addition to the agenda

Consent Agenda

Upon motion from Heck seconded by Miller, the council unanimously approved the minutes of the March 12, 2018, Regular Council meeting.

Bills

Following presentation and discussion of claims to be paid, a motion was made by Madison and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Claims for approval: \$31,531.72 Wages: Not reported

Motion passed 5-0.

Memorials / Donations

Motion made by Miller with second by Warren to accept the following donations to these city departments:

In memory of/from	Department for Donation	Amount donated
Merv Zabel	Ambulance	\$60.00
Merv Zabel	Ambulance	\$10.00

Correspondence

Council members reviewed correspondence from:

- The Board of Appeal and Equalization will be held on April 3 at 2:15pm in the library meeting room.
- Motion by Warren with second by Heck, council unanimously voted to not be a supporting member in 2018 of the Minnesota River Valley Scenic Byway magazine
- A thank you card was read by the family of Merv Zabel
- The council read a letter informing them that CHS New Horizons will be merging with CHS Border States with full unification no later than August 31, 2018
- The council was provided a Fact Sheet from USDA, Minnesota Department of Education’s Food and Nutrition Service’s Summer Food Service Program.

Unfinished Business

Motion by Miller with second by Warren, council unanimously approved that Schmitz appoint a separate PIN number to users on the Cenex Fleet Card.

New Business

Motion by Heck with second by Warren, council unanimously approved liquor licenses for the Browns Valley American Legion and the Browns Valley Liquor Store.

A contract was presented for professional services by the Upper Minnesota Valley Regional Development Commission. The Commission provided fiscal agent services, financial reimbursement forms and progress reports for the city during the diversion project. After much discussion the council agreed that the contract should be more thorough with the understanding that all expenses will be paid out of the \$750,000 bond.

Department Reports

Library

Piechowski reported that they will be hosting an open house during Library Week on April 11th with a program at 1:30 pm and a light snack until 4:00 pm. Other activities are planned in the library during April.

Fire Department

Chief Bartz reported that their Big Bucks Bingo fundraiser was well attended.

The Department's fish fry will be on April 21st. Several donations will be used for a raffle during the event.

They plan to get the new overhead door installed after the fish fry.

Bartz asked if there was a way to create a unisex handicapped restroom in city hall. He mentioned that a handicapped bathroom would be a positive addition to the building when events are held at the fire hall.

Attorney

Franzese reported on several projects that he has been working on.

Administration

Schmitz reported:

- April 18, Elected Officials Training in Hoffman, MN
- He received the property tax notifications from Traverse and Big Stone counties.
- Web meeting scheduled for April 2 regarding the coulee project.
- He has been asked to request a 45 day extension to the Office of the State Auditor.

Moved by Hansen to adjourn the meeting at 06:13pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor