

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mayor Harold Hansen, Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Tony Serocki, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

Additions to the agenda were:

- Correction to the June 25, 2018 minutes
- Invoice: Clarke Mosquito Control Products in the amount of \$3,151.64
- Invoice: Border States Cooperative in the amount of \$611.65
- Invoice: Traverse Electric Coop Inc. in the amount of \$236.25
- Total claims for approval during this meeting being \$23,663.22
- Ambulance service

Motion by Heck with second by Miller, council unanimously approved the additions to the agenda.

Consent Agenda

Upon motion from Miller seconded by Heck, the council unanimously approved the minutes of the June 25, 2018, Regular Council meeting with corrections.

Financial Statement

Motion by Warren with second by Miller, council unanimously approved the July 9, 2018 Financial Statement.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Madison and a second by Heck, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00	Claims for approval: \$23,663.22	Wages: \$11,178.09
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Motion passed 5-0.

Building permits

Motion by Warren with second my Miller, council unanimously approved building permits for Al Grubb at 125 Logan NE to install an 8' X 12' prebuilt storage building and Mark Goerhing at 17 Washington St. No. to install a prebuilt storage shed.

Correspondence

- Council members reviewed the tracking list on the Toelle Coulee project

Unfinished Business

Members Heck and Warren reported on their meeting with Structural Buildings from Becker, Minnesota regarding a new shop for the public works department. The existing shop building has several issues that

may not warrant repair. An ADA compliant building that is 70' X 132' was discussed. The building would be fully insulated, steel interior and exterior, with an office, toilet and shower for decontamination. The size of the building discussed was used as a benchmark for discussion.

Serocki will be gathering other estimates from local contractors.

New Business

Motion by Heck with second by Miller, council unanimously approved Resolution 18-09, A Resolution Amending The Rate For Rental Inspections In The City Of Browns Valley, Minnesota.

Motion by Heck with second by Miller, council approved Invoice # 0039370 from Houston Engineering for professional services from April 29, 2018 to June 2, 2018. Motion passed 3-2 with Hansen and Warren voting no.

Motion by Warren with second by Madison, council approved the sale of tobacco licenses for Maynards Foods and Cenex C-Store. Motion passed 4-1 with Hansen voting no.

Attorney's Report

Attorney Franzese distributed his timesheet for the month of April.

Administrator's Report

Schmitz reported that a meeting has been set with LMCIT insurance adjuster, David Dombrowski and himself to inspect the roof and parapet wall of the City Shop.

Ray German informed the City that Carr's Tree Service will be in town to remove two pine trees on his property at 123 Washington St. So.

Schmitz will be in Wheaton the morning of July 25th for a court hearing.

City Hall will be closed the week of July 30 thru August 3.

Schmitz reported that residents of the City can file for City Council or Mayor seat from July 31 thru August 14. During the week of July 30 to August 3 residents can file at the Library.

Schmitz reported that Bob Zabel has received the Quit Claim Deed.

Still working to reschedule a meeting with the Sheriff and two County Board members regarding the law enforcement contract.

Moved by Hansen to adjourn the meeting at 6:21pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor