

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Tony Miller, Neil Madison, Ken Warren and Ken Westbrook. Also in attendance were City Administrator Tom Schmitz, Library Director Bernice Piechowski, Public Works Director Tony Serocki, New City Administrator Jodi Hook and Arlene Reinart on behalf of the BV Historical Society. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Addition to the agenda were:

- Utility bill delinquencies
- Safety and Loss Control Workshops
- Approve Jodi Hook signature to conduct business for the city

Upon a motion by Warren with a second by Madison, the Council unanimously approved the additions to the agenda.

Consent Agenda

Upon a motion by Miller and second by Warren, the Council unanimously approved the minutes of the Regular Council meeting of February 24, 2020.

Revenues

Upon a motion by Miller and second by Warren, the Council unanimously approved the December 2019 and January 2020 Revenues.

Financial Statement

Upon a motion by Warren, second by Westbrook, the Council unanimously approved the Financial Statement of March 10, 2020.

Bills

Upon a motion by Westbrook and second by Miller, the Council unanimously passed the claims to be paid and employee wages.

Memorials/Donations

Upon a motion by Miller with a second by Warren, the Council unanimously approved Resolution 20-04, A Resolution Accepting A Donation To The City Of Browns Valley for donations made to the Browns Valley Ambulance Service.

Correspondence

Council reviewed:

- Utility bill delinquencies
- Safety and Loss Control Workshop information. This workshop is available for City Council members and Administrator.

Unfinished Business

Discussion was held on plugged tiling at the ponds. Schmitz is still waiting for Big Stone County Environmental Services to respond as to whether they will issue a permit to repair the plugged tiling area or find a different way to mitigate the issue.

New Business

Upon a motion by Miller and second by Madison, the Council unanimously passed a building permit for Mark Trautner to install a basement window.

Upon a motion by Miller and second by Westbrook, the Council unanimously passed to allow New City Administrator Jodi Hook to be able to sign checks and conduct the city's business.

The City has received two proposals for the Carnegie Library Assessment. Motion by Miller and second by Westbrook to accept the proposal from Studio E Architects in Glenwood, MN. This proposal will be paid for from grant funds that were received from the Minnesota Historical Society.

Public Works

Discussion was held on the bypass valve at the ponds. Motion by Miller and second by Warren giving Public Works Director Serocki permission to look into purchasing a transfer pump to be utilized at the pond site.

Library

Library Director Piechowski discussed upcoming programs at the library. Doug Ohman will present a program on America's First Ladies on March 24th at 1:30.

Twenty students attended the Science Museum of Minnesota program of Roll for Engineering, affiliated with the LEGO Club on March 4th. This program was funded by the Science Museum.

Administrator

A special meeting will be held on March 10 to meet with contractor Greg Schmidt to discuss the proposal for repair of the public works building and different ideas of repairing the building.

One ambulance was taken back to Watertown for an oil leak.

Schmitz had contacted Lawyer Franzese regarding an abstract for the Laundromat.

New Administrator Hook reported that she will be visiting City Hall in Wheaton in regards to the Administrator position and Banyon Software.

Upon a motion by Warren and second by Westbrook, the Council unanimously agreed to install a sign by the Post Office for 10 minute parking.

Administrator Schmitz will be updating the city website.

The meeting adjourned at 6:46 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor

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