



Browns Valley Regular City Council Meeting Approved Minutes January 25, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Tony Miller, and Kenny Westbrook. Also, in attendance were City Maintenance Tony Serocki, City Administrator Jodi Hook, Library Director Bernice Piechowski and Attorney Matt Franzese.

Absent:

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Madison, the Council unanimously approved the agenda with additions of Resolution 21-04 accepting donation.

Visitors: None

Consent Agenda

- Upon a motion by Warren with a second by Miller, the Council unanimously approved the special meeting minutes from January 11, 2021.
- Upon a motion by Warren with a second by Miller, the Council unanimously approved the regular meeting minutes from January 14, 2021.
- Upon a motion by Madison with a second by Westbrook, the council unanimously approved the claims for a grand total of \$56,476.27
 - Wages: January 18th = \$7,523.35
 - Claims January 14th = \$ 44,410.14Additions: Ottertail-\$4,099.40 Cenex-\$333.53 Madison National Life-\$22.32 NCPERS-\$16.00
- Upon a motion by Warren with a second by Westbrook the Council unanimously approved the Resolution 21-02 for authorized signers for the City of Browns Valley.
- Upon a motion by Miller with a second by Madison the Council unanimously approved the Resolution 21-03 to adopt an Electronic Funds Wire.
- Upon a motion by Miller with a second by Westbrook the Council unanimously approved the Resolution 21-04 accepting donation to the City of Browns Valley.

Department Reports: Ambulance-Fire Department-Public Works-Library

- Library Director Bernice Piechowski gave verbal report about activities.

- Serocki informed council about the Scada system to install to avoid reading the meters on the weekend, however the City will still need to pay employees to be on call just in case an issue arises.
 - Upon a motion by Westbrook with a second by Miller the Council unanimously approved to leave the system as is.
- Franzese informed council about Hoffart building. He will also assist in drafting letters for hold harmless agreements on FEMA leased property. Council inquired about 120 Blaine that property has not been cleaned up.
 - Upon a motion by Westbrook with a second by Warren the Council unanimously approved to amend agreement to have property cleaned up by March 1st.

Communications: None

Unfinished Business: None

New Business

Upcoming Dates:

Items for council to consider for future: 2021 Rates for Water & Sewer & Fee schedule;
Employee handbook


Next scheduled meeting Monday February 8th at 5:30 PM

The meeting adjourned at 6:20 pm.

Minutes submitted by:


Jodi Hook, City Administrator

Approved by:


Mike Heck, Mayor/ Acting Mayor