



Browns Valley Regular City Council Meeting Approved Minutes June 13, 2022

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Code Enforcement Officer Terry Biewer, Library Director Bernice Piechowski and City Attorney Matt Franzese.

Absent: Kenny Westbrook

Others present: Darla and Neil Bergeson, Jan Biewer, Edith Foren, Devan Dobbs, and Tyler Schultz.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Public Hearing: None

Agenda: Upon a motion by Miller with a second by Warren, the Council unanimously approved the agenda.

Visitors: Darla and Neil Bergeson talked with council about refuse contract.

- Upon a motion by Miller with a second by Warren, the council unanimously approved to amend the current 3-year contract to include fuel surcharge of \$50.00 a month if fuel is over \$4.00 a gallon and \$200.00 a month if fuel is over \$5.00 a gallon.

Consent Agenda

- Upon a motion by Madison with a second by Warren, the Council unanimously approved the Regular Meeting Minutes from May 23, 2022.
- Upon a motion by Madison with a second by Miller, the council unanimously approved the claims for a grand total of \$102,910.79
 - Wages: June 1st = \$11,622.88
 - June 13th Claims = \$91,287.91
- Upon a motion by Warren with a second by Madison, the council unanimously approved the Treasurer report.
- Upon a motion by Miller with a second by Madison, the council unanimously approved the delinquency report.

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Code Enforcement Officer Biewer gave a verbal report on actions done to enforce City ordinances.

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- Serocki gave verbal report on public works items and informed council that we filed an insurance claim on the irrigation system due to rodents eating the wiring.
 - Upon a motion by Heck with a second by Madison, the council unanimously approved to move forward on replacing \$20,000.00 worth of wiring at ponds for irrigation system to dig in 6” pipe and cover with rock.
- Serocki also had a discussion with council about purchasing a shipping container to move items from other storage area to shipping container.
 - Upon a motion by Miller with a second by Warren, the council unanimously approved to purchase shipping container as Serocki recommends of \$6,700.00
- Library Director Bernice Piechowski gave verbal report about activities.
- Hook-Hansen gave verbal report on administrative items completed in the office and informed council that a citizen would like to donate property to the city. Council request to inspect property before accepting. IRS mileage increased from 58.5 cents per mile to 62.5 cents per mile. Federal offices and Bank will be closed for Juneteenth day. The fire dept will be burning property at 502 1st Ave SW. Asbestos inspection was completed and MPCA has been notified.

Communications: None

Unfinished Business:

- Agreement of lease with option to purchase with the Prairie Sun Bank was reviewed and revisions were made and sent to Prairie Sun Bank for approval.

New Business:

- Upon a motion by Miller with a second by Warren, the council unanimously approved all building permits listed below.
 - 504 2nd St N-Ron Hurlbut
 - 110 1st St S. Zion Lutheran Church Parsonage
 - 106 Blaine St. NE William & Lisa Mooren
 - 225 3rd St. S Melody Gruby
- Upon a motion by Miller with a second by Warren, the council unanimously approved the demolition permit application at 126- 1st Ave NE Heather Nelson

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Other Business:

Upcoming Dates:

- May 25 & 26 - Flushing Hydrants
- June 13-14 City Wide Clean-up Day Located at Traverse County Recycling Center 215 Park St.


Items for council to consider for future:

Next scheduled meeting Monday June 27 at 5:30 p.m.

The meeting adjourned at 7:14 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor/ Acting Mayor