



Browns Valley Regular City Council Meeting Approved Minutes September 13, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Code Enforcement Officer Terry Biewer, Library Director Bernice Piechowski and Attorney Matt Franzese.

Others present: Jan Biewer, Devan Dobbs, Richard Johnson, Joe McMahon, Arlene Reinart, Edith Foren

Absent:

The meeting was called to order at 4:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Session for Labor Union Contracts

Joe McMahon Labor Representative for the union was present and provided proposals to the City Council.

- 5:00 PM Upon a motion by Warren with a second by Madison, the Council unanimously approved to close the meeting to consider its labor negotiations strategy.

Roll call: Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, and Attorney Matt Franzese.

- 5:20 PM Upon a motion by Miller with a second by Madison, the Council unanimously approved to open the meeting.
- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the Juneteenth holiday and a zero percent wage increase.

Public Forum: (time reserved 5 minutes) Richard Johnson was present to ask council about providing heating fuel for the Carnegie Library.

- Upon a motion by Heck with a second by Westbrook, the Council unanimously denied heating fuel for the Carnegie Library.

Agenda

- Upon a motion by Madison with a second by Miller, the Council unanimously approved the agenda with additions of Elections 2022 and Fireman Application.

**Browns Valley Regular City Council Meeting Approved Minutes
September 13, 2021**

Consent Agenda

- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the regular meeting minutes from August 23, 2021.
- Upon a motion by Westbrook with a second by Madison, the Council unanimously approved the minutes from the Emergency meeting on the public works building from August 23, 2021.
- Upon a motion by Madison with a second by Miller, the council unanimously approved the claims for a grand total of \$44,557.25
 - Wages: September 1st = \$10,968.30
 - Claims September 13th = \$33,588.95
- Hook-Hansen provided the Council the treasurers report and a list of delinquent customers. Customers will be sent notices for delinquent charges to be assessed to property taxes.

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Library Director Bernice Piechowski gave verbal report about activities.
- Hook submitted a written report.
- Code Enforcement officer Biewer gave verbal report on actions done to enforce City ordinances.
- Serocki informed council of the demolition landfill survey that WSN will need to perform and will submit confirmation of request for engineering services for next council meeting. Maintenance dept will be flushing fire hydrants and will have the water tower inspected at the same time.

Communications: None

Unfinished Business: None

New Business:

- Upon a motion by Miller with a second by Warren, the Council unanimously approved the Firefighter application from Tyler Schultz.
- Upon a motion by Heck with a second by Westbrook, the Council approved 4-1 to move from mail in ballots to poll elections for 2022. Aye's- Heck, Westbrook, Warren, Miller. Nay's Madison.
- Upon a motion by Miller with a second by Warren, the Council approved to award the 21 acres farm lease to Jeff Nelson at \$150.00 per acre with a 1-year lease. Aye's- Westbrook, Warren, Miller, and Madison. Nay's -None, Abstain-Heck
- Upon a motion by Warren with a second by Madison, the Council rejected the quote received for the water meter project including water meters and setters.
- Upon a motion by Miller with a second by Warren, the Council approved to rebid the water meter project for water meters only.

**Browns Valley Regular City Council Meeting Approved Minutes
September 13, 2021**

Upcoming Dates:

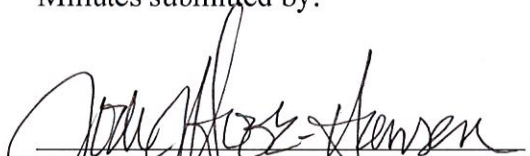
- **Public Meeting Wellhead Protection Plan, Part 2, for the City of Browns Valley September 27th 5:30 in the Public Library**
- **Garbage bids due October 7th**
- **Re-quote meter project due Oct 21st to review at Oct 25th meeting.**
- **Public Meeting Truth in Taxation Public Meeting December 6th at 6pm in the Public Library**
- **December's meetings will be held December 6th and December 20th**

Items for council to consider for future: Budget-Vacant building registration ordinance- EDA Committee- Shop Building-Rates for services

Next scheduled meeting Monday September 27th at 5:30 PM

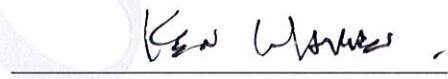
The meeting adjourned at 7:00 pm.

Minutes submitted by:



Jodi Hook Hansen, City Administrator

Approved by:



Mike Heck, Mayor/ Acting Mayor