



## Browns Valley Regular City Council Meeting Approved Minutes September 12, 2022

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Maintenance Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and Attorney Matt Franzese.

**Absent:** None

Others present:

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck  
The Pledge of Allegiance was recited by those in attendance.

**Public Forum:** None

**Visitors:**

### **Agenda**

Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the agenda.

### **Consent Agenda**

- Upon a motion by Miller with a second by Madison, the Council unanimously approved Resolution 22-28, a resolution accepting a donation to the City from Laurie Appel for \$1,000.00.
- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the Regular Meeting Minutes from August 22, 2022.
- Upon a motion by Warren with a second by Madison, the Council unanimously approved the claims for a grand total of \$54,079.00 Wages: September 1<sup>st</sup> = \$11,902.13 Claims: September 12<sup>th</sup> = \$42,176.
- Upon a motion by Miller with a second by Westbrook, the Council unanimously approved the Treasurer's report.
- Upon a motion by Warren with a second by Madison, the Council unanimously approved the delinquency report.

### **Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer**

- Fire Department Fire Chief Brad Bartz spoke to the Council about purchasing from Carco Automotive, Inc., a 2001 Freightliner FL80 Fire Truck with 13,046 miles on it.
  - Upon a motion by Warren with a second by Miller, the Council unanimously approved to purchase the fire truck in the amount of \$86,575.00.

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- Hook-Hansen said that in order to pay for the fire truck the City will cash out Fire Department CD #14940 in the amount of \$42,366.58, the Fire Department's savings account of \$5,089.53, and apply the \$25,000 anonymous donation. The rest will come from the City's general account.
- Library Director Bernice Piechowski gave a verbal report about activities.
- Code Enforcement Officer Biewer gave verbal report on actions done to enforce City ordinances.
- Hook-Hansen gave verbal report on administrative items completed in the office.
- Serocki gave verbal report on public works items.

**Communications: None**

**Unfinished Business: None**

- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the sell 3 lots near 418 Ash St. SW for a total of \$2,000.00 to Ward K Odom.

**New Business:**

6:00 p.m. Mayor Heck moved to open sealed bids on land the City has for lease.

- Upon a motion by Warren with a second by Madison, the Council unanimously approved the bid of \$165.00 per acre on 301.44 acres to Michael Toelle.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved the bid of \$170.00 per acre on 21 acres to Jeff Nelson.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the sealed bid from Goodharts Exc. for \$8,800.00 to clean up 502 1<sup>st</sup> Ave SW.
- Upon a motion by Miller with a second by Westbrook, the Council unanimously approved the building permit at 211 West Broadway
- Upon a motion by Miller with a second by Warren, the Council unanimously approved the building permit at 114 1<sup>st</sup> Ave S.E.
- Upon a motion by Warren with a second by Madison, the Council unanimously approved to pay \$575.00 to the West Central Initiative Annual Fund.

**Other Business:**

- Upon a motion by Miller with a second by Warren, the Council unanimously approved to contract with First Lease LLC 105 S. Market St. Ste 2 Marshall, MN 56258 on a lease purchase options for the city shop building.

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**Upcoming Dates:**

December 5th TNT Hearing

December 19th Final Tax Levy to County Auditor


**Items for council to consider for future:** Union Rep meeting October

**Next scheduled meeting Monday September 26<sup>th</sup> at 5:30 p.m.**

The meeting adjourned at 6:40 p.m.

Minutes submitted by:

Approved by:

  
\_\_\_\_\_  
Jodi Hook-Hansen, City Administrator

  
\_\_\_\_\_  
Mike Heck, Mayor / Acting Mayor

**RESOLUTION NO. 22-28**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF BROWNS VALLEY**

**WHEREAS**, the City of Browns Valley is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amount(s) set forth below to the city:

<b>Donated by</b>	<b>Purpose</b>	<b>Amount donated</b>
<b>Laurie Appel</b>	<b>Ambulance Dept Operating</b>	<b>\$1,000.00</b>

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donation(s) offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Browns Valley, Minnesota this 12<sup>th</sup> day of September, 2022.

  
\_\_\_\_\_  
Mayor / Acting Mayor

Attested:  
  
\_\_\_\_\_  
City Administrator