

AMENDMENT TO ORDINANCE SECTION 30.04(A)

**AN ORDINANCE DEALING WITH THE ORDER OF BUSINESS
AT A CITY COUNCIL MEETING IN THE CITY OF BROWNS VALLEY**

Findings.


1. The Browns Valley Code of Ordinance has a section dealing with the order in which business is to be conducted during meetings of the City Council.
2. The City Council believes that re-arranging certain topics would result in a more constructive meeting.
3. The Browns Valley City Council believes that it is in the best interests of the residents of the City of Browns Valley to amend its Ordinance dealing the order of business that is conducted at a meeting of the City Council.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY ORDAINS
AS FOLLOWS:**

1. That Browns Valley City Ordinance Section 30.04(A) is hereby amended to read as follows:
 - "(A) *Order established.* Each meeting of the City Council shall convene at the time and place appointed therefor. The City Council shall conduct their business using Roberts Rules of Order. City Council business shall be conducted in the following order unless varied by the presiding officer or by-laws or other procedures adopted by Council resolution:
 - (1) Call to order.
 - (2) Approval of agenda.
 - (3) Visitors.
 - (4) Consent agenda.
 - (5) Department head updates.
 - (6) Communications.
 - (7) Unfinished business.
 - (8) New Business.
 - (9) Adjournment.

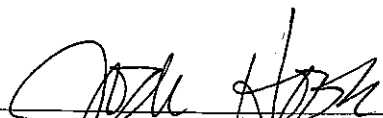
PASSED AND ADOPTED this 10th day of August, 2020.

BROWNS VALLEY CITY COUNCIL



Mike Heck, Mayor

ATTEST:



Jodi Hook, City Administrator

SUMMARY OF AMENDMENT TO ORDINANCE SECTION 30.04(A)

**A SUMMARY OF AN AMENDMENT TO AN ORDINANCE DEALING WITH THE
ORDER OF BUSINESS AT A CITY COUNCIL MEETING
IN THE CITY OF BROWNS VALLEY**

In order to better serve the citizens of the City of Browns Valley, the order of business for all future meetings of the Browns Valley City Council shall be conducted in the following order: Call to order; approval of minutes; consent agenda; department head updates; visitors; communications; unfinished business; new business; adjournment.

This summary is being published in compliance with Minnesota Statutes Section 331A.01, Subdivision 10 and Minnesota Statutes Section 412.191, Subdivision 4. A copy of the full text of this Ordinance shall be available at regular office hours of the office of the Browns Valley City Administrator. The full text of this Ordinance will be in full force and effect from and after its passage and publication according to law.

PASSED AND ADOPTED this 10th day of August, 2020.

BROWNS VALLEY CITY COUNCIL

Ken C. Wasson

Mike Heck, Mayor

ATTEST:

Jodi Hook

Jodi Hook, City Administrator