



Browns Valley Regular City Council Meeting Approved Minutes November 8, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer,

Others present: Jan Biewer

Absent: City Maintenance Tony Serocki

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Public Forum: None

Agenda

Upon a motion by Warren with a second by Madison, the Council unanimously approved the agenda with addition to review ordinance 30.01.

Consent Agenda

- Upon a motion by Warren with a second by Madison, the Council unanimously approved the regular meeting minutes from October 25, 2021.
- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the Special Meeting Minutes from November 1, 2021.
- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the Special Meeting Minutes from November 3, 2021.
- Upon a motion by Warren with a second by Westbrook, the council unanimously approved the claims for a grand total of \$26,862.03
 - Wages: October 1st = \$10,295.72
 - Claims October 11th = \$16,556.31
- Upon a motion by Miller with a second by Madison, the council unanimously approved the Treasurers Report
- Upon a motion by Warren with a second by Madison, the council unanimously approved the Delinquency Report

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Library Director Bernice Piechowski gave verbal report about activities.
- Code Enforcement officer Biewer gave verbal report on actions done to enforce City ordinances.

**Browns Valley Regular City Council Meeting Approved Minutes
November 8, 2021**

Communications: None

Unfinished Business: None

New Business:

- Upon a motion by Miller with a second by Madison, the council unanimously approved of the Resolution 21-21 accepting donation.
- Upon a motion by Madison with a second by Westbrook, the council unanimously approved of the Resolution 21-22 approving Certifying unpaid charges.
- Upon a motion by Warren with a second by Westbrook, the council unanimously approved of the Resolution 21-20 designating polling place.
- Upon a motion by Westbrook with a second by Miller, the council unanimously approved of the health insurance increase.
- Upon a motion by Warren with a second by Miller, the council unanimously approved of tabling all employee wages for 2022
- Upon a motion by Warren with a second by Miller, the council unanimously approved to increase by \$2.00 to \$14.25 per hour the office cleaning contract.
- Upon a motion by Miller with a second by Warren, the council unanimously approved of the 2020 Census
- Upon a motion by Miller with a second by Madison, the council unanimously approved the of tabling the Ordinance 90.18 (C)
- Upon a motion by Warren with a second by Westbrook, the council on 4 to 1 approved to move forward with amendment to ordinance section 30.01(A) an ordinance dealing with the date and time for city council meetings and moving the meeting times during November through March to 4:30 p.m. Nay Heck
- Upon a motion by Miller with a second by Warren, the council unanimously approved to accept quote from Structural Steel in the amount of \$490,886.00.

Other Business: None

Upcoming Dates:

- **Truth in Taxation Public Meeting, a meeting during which the public may be heard, and the Final 2022 Budget and Levy will be set, for December 6th, 2021 at 6:00pm.**
- **December's meetings will be held December 6th and December 20th**

Items for council to consider for future: Rental ordinance, Vacant building registration ordinance-EDA Committee- Shop Building-Rates for services

Next scheduled meeting Monday November 22 at 4:30 p.m.

The meeting adjourned at 6:50 p.m.

Minutes submitted by:

Approved by:


Jodi Hook-Hansen, City Administrator


Mike Heck, Mayor/ Acting Mayor