

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Acting Mayor Ken Warren, Council Members Tony Miller, Neil Madison and Ken Westbrook. Absent Mike Heck. Also in attendance were Building Inspector Mike Jacobson, Librarian Bernice Piechowski, Public Works Director Tony Serocki, Mark Findlay, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Acting Mayor Warren.

Additions to the Agenda

Additions to the agenda were:

- Building permit for Kathryn Bartz: 20 Fourth Street North – install shingles on roof of duplex
- Decision from public meeting with John Tchida of the Browns Valley Liquor Store regarding citations by the Traverse County Sheriff.
- Resolution 19-14, A Resolution By The Browns Valley City Council To Allow Payment Before Council Approval
- Claims for: CS Diesel in the amount of \$49.76 and #2 Welding & Repair in the amount of \$69.17.

Total claims total \$108,829.75

Upon a motion by Miller with second by Madison, the Council approved with a vote of 4-0 the additions to the agenda.

Consent Agenda

Upon a motion from Miller and second by Madison, the Council approved with a vote of 4-0 the minutes of the Regular Council meeting of April 22, 2019.

Revenue Statement

Upon a motion from Westbrook with second by Miller, the Council approved with a vote of 4-0 the revenue statement from the month of April, 2019.

Financial Statement

Upon a motion from Miller with second by Madison, the Council approved with a vote of 4-0 the financial statement for May 13, 2019.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Madison and second by Westbrook, the Council with a vote of 4-0 passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Claims for approval: \$108,829.75 Wages: \$11,769.61

Memorials/Donations

Upon a motion from Madison with second by Westbrook, the Council approved with a vote of 4-0 Resolution 19-11, A Resolution Accepting A Donation To The City Of Browns Valley.

Building Permits

Upon a motion from Miller with second by Madison, the Council approved with a vote of 4-0 to accept building permits from:

- Aaron Fattore: 309 1st Street North – install a chain link fence, and
- Connie Wellnitz: 501 1st Avenue SW – grading permit for fill
- Kathryn Bartz: 20 Fourth Street North – install shingles on roof of duplex

Correspondence

Upon a motion from Westbrook with second by Miller, the Council approved with a vote of 4-0 to renew membership of the Minnesota Association of Small Cities.

Unfinished Business

Schmitz reported that Wayne Hoffart has decided, with City approval, to have an egress window installed in the basement space of his residence located at 22 3rd Street South. After moving to 22 3rd Street South, Hoffart asks that he be given 30 days to make the move. Once he has moved, the City would have access to remove the structure located at 302 W Broadway. Hoffart would like to have the conversation with the City that he then arranges for a living space to be created in 304 W Broadway so that he would have a private residence.

Upon a motion from Miller with second by Warren, the Council agreed with a 4-0 vote to work with Wayne Hoffart by approving a building permit to install an egress window in the basement space of his residence located at 22 3rd Street South, Browns Valley MN.

Mike Jacobson reported that he, Tina Erickson, several council members, and Schmitz conducted an inspection of the laundromat. He reported his findings during this inspection. He provided several options for the City going forward.

New Business

Bids for the 1975 Ford gravel truck were opened. They were:

- Mark Findlay: \$1,150.00
- Herberg Construction, Ryan Herberg: \$2,500.00
- Daniel Ennen: \$1,102.00
- Joe Schneider: \$1,350.00
- Langager Stack Movers & Roll-Off: \$3,500.00

Upon a motion from Westbrook with second by Madison, Council approved with a vote of 4-0 the bid from Langager Stack Movers & Roll-Off in the amount of \$3,500.00 for the 1975 Ford gravel truck.

Bids were opened for the mitigation of erosion on the Little Minnesota River along Renville Street. They were:

- Goodhart Excavating: \$76,793.00
- Serocki Excavating: \$83,956.00
- Whaley Excavating: \$22,575.00. This price is contingent upon using rock from John and Dave Ebben's rock piles.

Upon a motion from Madison with second by Miller, the Council passed with a 4-0 vote to accept the bid from Whaley Excavating in the amount of \$22,575.00.

Upon a motion from Miller with second by Madison, the Council passed with a 4-0 vote Resolution Number 19-12, A Resolution Authorizing The Transfer Of Funds.

Upon a motion from Madison with second by Miller, the Council approved with a 3-1 vote payments to:

- Rinke Noonan Invoice Number 296808 in the amount of \$221.00,
- Rinke Noonan Invoice Number 296809 in the amount of \$322.00, and
- Houston Engineering Inc Invoice Number 42934 in the amount of \$16,787.75.

With Warren voting against.

Upon a motion from Miler with second by Madison, the Council approved with a 4-0 vote Resolution Number 19-13, A Resolution Requesting The Auditor Of Traverse County To Impose A Special Assessment.

Schmitz read an email from Attorney Franzese regarding the Council's decision of the special meeting with John Tchida. The special meeting was held an May 2, 2019, due to several citations at the Browns Valley Liquor Store this spring.

Upon a motion from Miller with a second by Madison, the Council approved with a 4-0 vote to suspend the Browns Valley Liquor Store's license for a period of one day and a fine of \$500.00.

Library

Piechowski reported that the Library will be hosting a program presenting pictures taken from outer space. She said that the photographer grew up in Henning, Minnesota. The program curator will be displaying pictures that were taken of this region of the United States while the photographer was on the international space station. The program will be scheduled in September, 2019.

Public Works

Serocki asked for permission to repair the storm drain under the bridge by the Goodhart Sand and Gravel shop building.

Administrator

Schmitz reported that he will be out of the office from May 16th through May 27th. He is scheduling a meeting for Tuesday, May 28th. There will be a small agenda with no financials or claims to approve. He provided the Council with job descriptions from several cities and asked them to be familiar with the. Schmitz said that during the meeting on the 28th there will be time set aside to start planning on how they plan to hire his position.

Upon a motion from Miller with a second by Westbrook, the Council approved with a 4-0 vote to make the required repair of the storm drain.

The meeting was adjourned at 7:16 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Ken Warren, Acting Mayor