

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Ken Warren, Tony Miller, Neil Madison and Ken Westbrook. Also in attendance were Lloyd Heaney, Donna Stewart, Loren Bowen, Richard Johnson of the Browns Valley Historical Society, Public Works Director Tony Serocki, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Additions to the agenda were:

- The addition of claims from Serocki Excavating Inc. in the amount of \$2,670.00, Lewis Family Drug in the amount of \$4.26 and MN PEIP in the amount of \$946.00.
- Mike Jacobson

Total claims to be approved for this meeting were \$48,853.87.

Upon a motion by Miller with a second by Warren, the Council unanimously approved with a vote of 5-0 the additions to the agenda.

Consent Agenda

Upon a motion from Warren and second by Westbrook, the Council unanimously approved the minutes of the Regular Council meeting of July 22, 2019.

Revenues for July

Upon a motion from Warren with a second by Westbrook, the Council unanimously approved the revenues from July, 2019.

Financial Statement

Upon a motion from Westbrook with a second by Madison, the Council unanimously approved the financial statement of August 12, 2019.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Warren and second by Westbrook, the Council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Claims for approval: \$48,853.87 Wages: \$13,603.99

Memorials/Donations

Upon a motion from Westbrook with a second by Warren, the Council unanimously approved Resolution 19-20, A Resolution Accepting A Donation To The City Of Browns Valley.

Visitors

Lloyd Heaney reported that the Pow Wow was very successful. It was well attended and he wanted to express a thank you to all who assisted with putting this event together.

Donna Stewart reported that there were 114 dancers. The committee paid out \$3,670.00 toward the dancers. She said that there was \$464.90 remaining in unpaid receipts. She asked that the \$500.00 dedicated contribution from the City be used to pay the remaining receipts. She will drop off the receipts at

City Hall. Stewart shared logistical shortfalls that were faced during the event, but then expressed positive actions that helped make the Pow Wow a success.

Building Permits

Upon a motion from Miller with a second by Warren, the Council unanimously approved building permits for:

- Kathryn Bartz: 502 3rd St. No. – reroof house
- Kathryn Bartz: 221 Ash Street – reroof house

Correspondence

The Council reviewed a list of utility delinquencies that were sent out and a notice from the MN Department of Education notifying the City of the 2020 State-certified level of library support that will at least need to be budgeted for the operation of the BV Library.

Unfinished Business

Ken Westbrook volunteered to be a member of the West Central Initiative's (WCI) Economic Development District (EDD) Board.

Upon a motion from Heck with a second by Warren, the Council voted 3-1-0 to appoint Ken Westbrook to the WCI EDD Board. Madison voting no and Westbrook abstained from the vote.

The Council reviewed pictures and information regarding a used 1996 Ford L9000 dump truck for sale by Sandstone, Minnesota. The truck has 309,000 miles on it and the asking price for it is \$12,000.00. The DOT certification of the truck wasn't renewed this spring.

Upon a motion from Westbrook with a second by Miller, the Council approved with a vote of 4-1 for Tony along with a council member to drive to Sandstone to look at the truck and give them the authority to purchase. Warren voting no.

Upon a motion from Westbrook with a second by Miller, the Council approved with a vote of 4-1, with Warren voting no, to have Schmitz draft two checks should Serocki and Council member be able to negotiate a lower sale price. One check will be drafted for \$10,000.00 and one for \$12,000.00.

Upon a motion from Miller with a second by Westbrook, the Council unanimously approved that those inspecting the plow truck at Boyer Truck in Rogers, Minnesota, be given authority to negotiate the purchase price to \$35,000.00 or less.

The Council discussed water standing along the alleyway between Third and Fourth Streets South. Asphalt was laid in the alleyway many years ago. The Council doesn't recall complaints from the home owners about standing water in their back yards. Some amount of water has been in the back yards along that block due to ground water, springs and years that have a higher amount of rain.

Upon a motion from Westbrook with a second by Miller, the Council unanimously agreed that it is the responsibility of the home owners to work with their neighbors in draining standing water from their back yards.

New Business

The Council was informed that there is a party interested in lots along the Little Minnesota River. Many questions came up during the discussion.

Upon a motion from Westbrook with a second by Miller, the Council unanimously approved for payment:

- Invoice # 0043769 in the amount of \$3,219.32 from Houston Engineering Inc. for services provided in April 2019,
- Invoice # 300188 in the amount of \$317.50 from Rinke Noonan for services provided in June 2019, and
- Invoice # 0044151 in the amount of \$2,043.71 from Houston Engineering Inc. for services provided in June 2019.

Council reviewed one quote for a piece of equipment that would assist the public works guys to exercise main water valves. Schmitz was directed to obtain additional quotes and to research for used equipment.

Upon a motion from Heck with a second by Warren, the Council unanimously approved tobacco permits for Fisher Enterprises dba. Browns Valley Cenex and Maynard's Food Center of Westbrook Inc. dba. Maynard's of Browns Valley.

Upon a motion from Miller with a second by Westbrook, the Council unanimously approved the City's Limited English Proficiency Four-Factor Analysis and Language Access Plan.

Mike Jacobson is contracted for services to be the City's Official Building Inspector. The Council discussed whether his services have been beneficial for the monthly cost of \$400.00 or if a building inspector out of the twin cities can be hired when needed.

Upon a motion from Heck with a second by Warren, the Council unanimously approved to have Schmitz draft a letter notifying Jacobson that the City plans to end the contract for services in 60 days.

Public Works

Serocki reported that they have run out of mosquito spray.

Upon a motion from Westbrook with a second by Miller, the Council unanimously approved to have Serocki order another 55 gallon drum of mosquito spray.

He reported that he is planning to replace the fire hydrant on the North end of town on Fourth Street by Edith Foren's yard.

Schmitz reported that \$43,885.15 has been spent at this time on replacing water main valves. Serocki asked if he should plan to have the intersections, where they replaced valve, re-tarred or utilize the remaining funding to replace the asphalt around the fire hydrant by Edith Foren's residence or the asphalt that will be removed from the storm sewer where it drains into the Little Minnesota River. The Council agreed to replace the fire hydrant and make repairs to the storm sewer drain. Once that's done, then get two quotes to replace asphalt at these two areas, as well as, the five intersections where water main valves were replaced.

Library

Piechowski reported that the Friday night, prior to this meeting, someone had entered the back room of the Library through the door along the alleyway. Whoever had entered the building vandalized the women's bathroom and left food containers in the garbage. While setting up for the council meeting, it was found that one of the small tables was removed from the building.

Administrator

Schmitz reported that the maintenance fees for the street lights on Broadway have been refunded. If the Council recalls, the City was still being charged a maintenance fee on the old lights. Once the City switched to LED lighting, the maintenance fee should have been removed from the monthly billing.

Schmitz informed the Council that LGA will remain the same at \$328,400.00.

Schmitz had two vehicles towed from 515 2nd St. No. The vehicles had been sitting on the right-of-way and in a yard for one month without being moved. This allowed the City to remove them.

Schmitz reported that Mike Jacobson and the person to check for hazardous materials buildings that are going to be demolished or burned will be inspecting 114 Washington Street North and 502 2nd Street North.

Council Concerns

It was mentioned that Dakota Waste Solutions has been very irregular with their pickup times and at times there is only one person on the truck.

The meeting adjourned at 7:17 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor