

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Tony Miller, Neil Madison, Ken Warren and Ken Westbrook. Also in attendance were Public Works Director Tony Serocki, Library Director Bernice Piechowski, Ambulance Manager Amber Metz, Attorney Matt Franzese, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

There were no additions to the agenda.

Consent Agenda

Upon a motion from Warren and seconded by Westbrook. The Council unanimously approved the minutes of the Regular Council meeting of January 13, 2020.

December Revenues

Upon a motion from Warren and second by Miller, the Council unanimously approved the Revenues from December 2019.

Financial Statement

Upon a motion from Westbrook with a second by Miller, the Council unanimously approved the January 27, 2020 financial statement with corrections.

Bills

Upon a motion by Madison and second by Warren, the Council unanimously passed the prepaid claims, claims to be paid, and employee wages.

Correspondence

Council reviewed:

- December 16, 2019 Library Board minutes
- Delinquent utility bills
- Request from the Browns Valley Education Foundation

Upon a motion from Westbrook with a second by Madison, the Council unanimously approved a \$200.00 donation to the Browns Valley Education Foundation.

Unfinished Business

There was no unfinished business to discuss during this meeting.

New Business

The Council reviewed the City's 2020 Budget Summary. After discussion a motion was made from Westbrook to approve the budget summary followed with a second by Miller. The Council unanimously approved the motion.

Upon a motion from Warren with a second by Miller, the Council unanimously approved a special event permit for John Tchida, Browns Valley Liquor Store, to be open during Super Bowl Sunday.

Ambulance

Ambulance Manager Metz asked about the action that the Council was taking with the ambulance savings pass book. She reported that the service is in desperate need of volunteer EMT's. The cost of volunteer pay/reimbursement was discussed. The Council requested that Metz contact area ambulance service to ask

about their pay amounts.

Library

Library Director Piechowski provided the annual circulation report.

Public Works

Public Works Director Serocki reported that he submitted the Right of Way permit to the State. He also stated that the plow on one of trucks is heavier than the plow on the other truck. He said that it's built heavy duty and does a better job at plowing the streets, but needs rebuilding. He asked if the City would allow him to rebuild it so that this plow can be used as the primary unit. The plow should be able to be rebuilt for less than \$2,000.00.

Upon a motion from Warren with a second by Westbrook, the Council unanimously approved to rebuild the heavy duty plow.

Serocki and the Council discussed whether an easement should be requesting for, or moving, the water line traversing through the property of Reed's Fish Shack that supplies water to the Bob Biel residence.

Attorney

Franzese handed out a copy of the City's tobacco ordinance and a proposed new ordinance complying with the rules of the new Federal tobacco law.

Franzese provided a report of legal activities that he is working on for the City.

Administrator

No update for this meeting.

The meeting adjourned at 6:42 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor