

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mayor Mike Heck, Council Members Ken Warren, Tony Miller, Neil Madison, and Ken Westbrook. Also in attendance were Librarian Bernice Piechowski, Public Works Director Tony Serocki, Fire Chief Brad Bartz, Attorney Matthew Franzese, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Additions to the agenda were:

- Amendment to 120.08-Enforcement and Inspections
- Section 120.23-Crime-free Housing Program
- Section 120.24-Disorderly Conduct Prohibited
- Browns Valley Growth Fund

Upon a motion by Westbrook with second by Miller, the Council unanimously approved the additions to the agenda.

Consent Agenda

Upon a motion from Westbrook and second by Miller, the Council unanimously approved the minutes of the Regular Council meeting of February 11, 2019 with noted changes.

Revenue Statement

Upon a motion from Warren with second by Madison, the Council unanimously approved the revenue statement from the month of January, 2019.

Financial Statement

Upon a motion from Miller with second by Warren, the Council unanimously approved the financial statements dated 02/11/19 and 02/25/19.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Westbrook and second by Miller, the Council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00 Claims for approval: \$12,996.26 Wages: \$12,646.81

Memorials/Donations

Upon a motion from Miller and second by Warren, the Council unanimously approved Resolution 19-06, A Resolution Accepting A Donation to the City of Browns Valley.

Unfinished Business

After discussion of what to do with the lighting on Broadway, upon a motion from Heck with second by Westbrook, the Council passed with a 4-0-1 vote to obtain an estimate from Hoffman Electric to replace the current high pressure sodium bulbs and heads with LED lighting and heads. A bid from Ottertail Power Company will be the second bid on this project. Warren abstained from voting.

Upon a motion from Westbrook with second by Miller, the Council unanimously voted to hire Mike Hansen to replace the transfer case and the right front CV shaft on the 2005 GMC pickup truck.

Schmitz obtained several other bids for a Lakos Intake Screen. During the last meeting, only one estimate was available. The Council asked that other bids be obtained from other companies that sell this piece of equipment in our area. Only pricing was gotten with only a few providing a freight cost. Heck recommended that a spec sheet and freight charge be obtained from the lowest bidder.

Westbrock was able to contact West Central Initiative to ask if some of the monies of the Community Fund be used for building the public works shop. He was told that the Community Fund is meant to be used for economic growth or the betterment of the community. The monies can come as a grant or loan to the applicant. Westbrock was told that up to \$20,000.00 can be granted or loaned for this purpose.

New Business

The Council had several questions relating to Amendment 120.08-Enforcement and Inspection, Section 120.23-Crime-free Housing Program and Section 120.24-Disorderly Conduct Prohibited. Franzese offered to identify the difference between the current ordinance and the amendment, as well as how the new amendments would assist law enforcement maintain the peace in the City.

Upon a motion from Heck with second by Miller, the Council unanimously voted to table the amendment and new ordinances until the next meeting.

Library

Piechowski presented the annual circulation statistics for the 2018 fiscal year for the Library.

Public Works

Serocki reported that RDO Equipment will be out to work on the payloader as there have been issues with the hydraulics.

He added that the water tower controls will be installed during the week.

Serocki reported that the new snow plow has been built and is ready to be installed on the truck. He said that he replied to the manufacturer that he wouldn't bring the truck until the forecast is free of snow for one week or if he could find a truck and plow that he could use while the new plow is being installed on our truck in Little Falls.

Fire Department

Bartz reported that the Department is working on the planning for the upcoming fish fry.

He stated that he was in town over the weekend to work on removing the snow away from the fire hydrants. He said that there were only a small number of residents that had tried to clean around the hydrants near their yards.

Bartz reported that Mike Piechowski will start conducting training on the Firefighter 1 & 2 classes in Browns Valley. The new fire department members from the area will be attending the classes.

Bartz said that he ordered an air compressor. The air compressor will be used in the building as well as have a hose outside available to the public.

Attorney

Franzese reported that the two lawsuits are in the discovery phase.

He said that he is working with the engineer and company that had recorded the sewer lines. The City was to receive a copy of the recording, but has not been presented with it. This is one of the punch list items that are required to be completed.

Administrator

Schmitz reported that he has two bids in for the architectural, engineering, bidding, and project management of the maintenance shop. Morton Buildings called to inform him that they would like to place a bid for this as well. The third bid should be available for the next council meeting.

Northland Securities has provided additional information on the bonding for the shop over a 15 and 20 year time frame. This information will be included in the next meeting's agenda.

Schmitz read an email from Dianne Radermacher regarding the coulee project that stated, "The District is finalizing the easement purchases for land. Designs and Permits have been completed. Bids should be let by the 15th of July, and construction will be completed by December 1, 2019."

Paul Heck filled out the "Discover Browns Valley Challenge" Business Loan Incentive Program application through EDA. He had asked for startup funds to purchase a truck for a mobile farm equipment repair business. The EDA met and visited with Heck over the telephone. Heck lives just outside of Browns Valley in Folsom Township. He was informed that one of the conditions to qualify for the program is that the business must be located within the city limits of Browns Valley. He stated that he doesn't have the capital to purchase a shop in town. He was told that the EDA was in favor of awarding the monies and that he should reapply for the program if he obtains a shop in the city limits.

Schmitz reported that the auditors will be in the office during the week.

Council Concerns

Westbrock stated that the Council would like to thank the Public Works Department, Brad Bartz, Fire Department, and Ambulance Service for everything that they do to keep the City looking good and residents safe. He also asked the residents to thank members of these departments for the good job that they are doing.

Meeting was adjourned by Heck at 7:09 p. m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Michael J. Heck, Mayor